

***Town of Oakesdale***  
**TOWN COUNCIL MEETING MINUTES**  
**For**  
***April 19, 2010***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, George Dewan, Al Evans, Tom Johnson and Tom Crooks. Councilman Randy Robinson was not in attendance. Also present was Mary DeGon, Clerk/Treasurer.
- III. **INTRODUCTION OF GUESTS:** Layne Merritt and Dave Kliewer from J-U-B Engineers, Inc.; Randy Noble from Thomas, Dean & Hoskins, Inc.; Ben Fairbanks and Jared Webley from Firstwind.
- IV. **CONSULTANT ENGINEERING SERVICES – PACKET REVIEWS:** We received statement of qualifications from nine engineering consulting companies in response to our request for consultant services for small projects roster for the next three years. The following companies submitted SOQ's:

- ❖ TD & H 303 E 2<sup>nd</sup> Ave Spokane, WA 99202 (509) 622-2888
- ❖ USKH Inc. 621 W Mallon Suite 309 Spokane, WA 99201 (509) 328-5139
- ❖ David Evans & Assoc. 663 W Canfield Ave Coeur d'Alene, ID 83815 (208) 762-2200
- ❖ Progressive 1208 Idaho St Lewiston, ID 83501 (208) 746-5406
- ❖ Belsby Engineering 1325 W 1<sup>st</sup> Ave Suite 204 Spokane, WA 99224 (509) 747-6790
- ❖ MD & A 2255 NE Hopkins Court Pullman, WA 99163 (509) 332-7998
- ❖ JUB 422 W Riverside Suite 304 Spokane, WA 99201 (509) 458-3727
- ❖ Abossein Engineering 2100 112<sup>th</sup> Avenue NE #201 Bellevue, WA 98004 (425) 462-9441
- ❖ Century West 1825 N Hutchinson Rd 2<sup>nd</sup> floor Spokane, WA 99212 (509) 838-3810

Council members were given the opportunity to ask TD & H and JUB questions about their experiences and qualifications since they were in attendance out of the nine companies.

- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** After council members reviewed April 5, 2010 meeting minutes, George Dewan made the motion to approve the minutes as written. Tom Johnson seconded the motion, all council members voted yes – **motion passed**.
- VI. **OLD BUSINESS:**
- A. **CHIPPER/SHREDDER** – The Town will not be charged for using the chipper/shredder two weeks ago due to the machine not operating at its full potential. The chipper will be fixed hopefully this week and the next time we use it we should see better mulching/chips that can be used by whoever should want them.

- B. FIRE SIREN** – The Gazette article about the fire siren being moved was not completely accurate. Yes, we have checked into our options should we need to move the fire siren from above the library to a pole behind the new fire station if the siren proves to be too loud for our new business incubator occupants. If the new company does not have a problem with the siren then we will not pursue relocating the siren. However, if it is a burden then we will work with the fire district and Avista on relocating the siren to a pole behind the new fire station.
  
- C. BUSINESS INCUBATOR LEASE – REVIEW BUSINESS PLAN** – We received a business plan from First Wind with the intention of leasing our available space above the library. First Wind has been actively researching areas for wind energy development in eastern Washington since 2007. They currently do not have a business infrastructure in Washington State and have identified the need to establish a base in our area. Opening an office in Oakesdale would be the first step to building upon relationships in the region and bring Whitman County closer to the economic benefits of wind development. First Wind is an independent, American-owned wind energy company focused exclusively on the development, ownership and operation of wind farms. Working in partnership with local communities, First Wind provides revenue to counties and states, building stronger local economies while protecting the environment for future generations. Oakesdale has the best space available for lease that they have found in the area. They have not started the permit process with Whitman County yet. Al Evans made a motion to enter into a twelve month lease agreement with the option to renew for five hundred per month rent which will include water, sewer and garbage. Electricity will be prorated as there is only one meter for the entire building. Tom Johnson seconded the motion, all council members voted yes – **motion passed**.

**VII. NEW BUSINESS:**

- A. ENGINEERING SERVICES** – Due to the large amount of SOQ's received, council members will have the next two weeks to review all the materials and a decision will be made at the next council meeting on May 3, 2010.
  
- B. FEDERAL HIGHWAY BRIDGE PROGRAM CALL FOR PROJECTS** – Whitman County has emailed us the Federal Highway Bridge program funds application completed with the information needed to replace the bridge on Steptoe Street. We only need to add pictures and submit the application. Randy Noble from TD & H has taken several photos of the bridge today that we can submit with our application. Applications are due by midnight on April 30, 2010. Whitman County is estimating the bridge replacement costs to be \$669,375. The bridge application is an 80/20 funding and the Town can apply to the Transportation Improvement Board for the remaining 20 percent for local match. Randy also talked about the Safe Routes to School program from WSDOT. Various locations were discussed with council members. The footbridge that is needed over the creek from Second Street to the baseball field will not qualify for this program. Al Evans volunteered to take photos of children using HWY 27 for foot traffic to school due to the lack of a sidewalk after Bartlett Street. TIB will be taking applications in August 2010 for work in 2011. TIB will host several workshops this summer starting in June 2010. The applications will be for sidewalks and preservation projects.

- C. **MINI BIKES/GO KARTS** – Citizens have been complaining about the noise of a mini-bike and go kart being ridden on city streets at various times of the day and evenings. Al Evans had talked to Keith Cooper and he stated there are RCW's that can deal with the issues that need addressing. This topic was referred to our Town Marshals.
- D. **.09 FUNDING ORAL PRESENTATION** – The Town of Oakesdale has been selected as one of the finalist for the 2010 .09 funding. The Blue Ribbon Advisory Task Committee would like us to make an oral presentation to the committee on April 20, 2010 at 7:05 p.m. in the Whitman County Commissioner's Chambers. Ten minutes is allocated for our presentation and 5 minutes is allocated for questions and answers. Mary DeGon will be conducting the oral presentation for phase 2 of the business incubator space above the library. The total project costs are \$36,805.50 and we can request 75% funding resulting in the application request for \$27,604.12.
- E. **PLANNING** – Tom Crooks discussed a few details about the mini-parkway between City Hall and Crossett's. Preparing the ground by removing the sod will be done this week. The welcome signs landscaping will be done by tomorrow.

**VIII. COUNCIL MEMBER'S BUSINESS:**

**GEORGE** – He asked about the mosquito spraying status from Tekoa. They think they found someone to replace John. He had concerns about the roof leaking over well #4. Mayor Palmer has this Friday off from work and he will get with Dick to evaluate the roof. We were asked if we would ever consider selling the 1935 Ford fire truck. Someone made the fire department an offer of \$7,000 for the purchase of the old truck. Council members do not want to sell the truck.

**AL** – He inquired about receiving an estimate for repairing the well. Yes, we received the estimate for the needed work and it was \$477.11. We are going to have General Pump Mechanics come down this week to make the repairs.

**TOM J.** – Nothing at this time.

**TOM C.** – Nothing at this time.

- IX. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report for April 2010. George Dewan made the motion to approve paid checks #21689 - #21709 in the amount of \$5,345.26 for claims and \$3,711.77 for payroll totaling \$9,057.03 from April 09, 2010 to April 16, 2010. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

- X. **ADJOURNMENT:** Tom Johnson made the motion to adjourn the meeting at 9:13 p.m. Al Evans seconded the motion, all council members voted yes – **motion passed.**

ATTEST:

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DENNIS PALMER, MAYOR

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Mary DeGon, Clerk/Treasurer