

***Town of Oakesdale***  
**TOWN COUNCIL MEETING MINUTES**  
***For***  
***June 07, 2010***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:02 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, George Dewan, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Mary DeGon, Clerk/Treasurer; Dick Brown, Public Works Director; Keith Cooper, Town Marshal and Stephen Bishop, Town Attorney.
- III. **INTRODUCTION OF GUESTS:** None
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** After council members reviewed May 17, 2010 minutes, Tom Johnson made the motion to approve the minutes as written. Al Evans seconded the motion, all council members voted yes – **motion passed.**
- V. **TOWN MARSHAL REPORT:** Keith Cooper reported to council members the police department's activity from May 1, 2010 – June 1, 2010 consisting of 11 cases and ten traffic stops. Dog licenses have been purchased by all dog owners except by one resident. A NOI was issued to the resident for failing to purchase a current 2010 dog tag. During most of the month of May the radar trailer has been placed throughout the town. It appears to be slowing traffic down. We will have the trailer for one more month. The majority of the \$10,000 grant has been spent and we should be receiving the rest of the reimbursement for our purchases. We also received the reimbursement monies from Washington Association of Sheriff's & Police Chiefs for the Lidar we were awarded in April 2010.
- VI. **PUBLIC WORKS REPORT:** We have a water main leaking up by the school that is scheduled to be fixed tomorrow. Bob Hooper continues to help us get everything mowed. Joey Hooper will return for our summer temp position on Monday, June 14<sup>th</sup>. Tom Crooks wanted to acknowledge all the hard work Dick has done to restore the lamp for the mini-parkway. As soon as the weather breaks we are ready to begin installing the pavers.
- VII. **OLD BUSINESS:**
  - A. **BUSINESS INCUBATOR LEASE – ACCEPTED** – We received a call from Ben Fairbanks, Director of Business Development West Region for FirstWind, they have accepted the business incubator lease and a few representatives will be here Wednesday, June 9<sup>th</sup> to view the space, obtain their copy of the signed lease and keys to the office space. They are placing a display ad in the Whitman County Gazette this Thursday informing the public they will be open for business in Oakesdale!

- B. .09 FUNDING PROJECT UPDATE** – The contract has been signed between the Town and Dan’s Custom Woodwork. The contractor has filed with WA Department of Labor and Industries for the intent to pay prevailing wages and has obtain the performance bond. Construction is expected to begin this week.
- C. RV ORDINANCE REVIEW** – Council members once again reviewed the draft ordinance that was submitted by our Town Attorney, Stephen Bishop. Council members discussed with Stephen their concerns about people living in their RV’s and parking RV’s on city property. Keith Cooper submitted a copy of the City of Lewiston’s RV ordinance that seems to cover the intent of our needs. Council members will review Lewiston’s ordinance and this was tabled until the next meeting.
- D. MOSQUITO FOGGING** – The City of Tekoa’s new employee did take his test last week for the required applicators license to use the fogging machine. They will know sometime this week if he past the test or not. We need at least a week’s notice to post the information to our citizens.

**VIII. NEW BUSINESS:**

- A. WATER LEAK ADJUSTMENT REQUEST** – Council members reviewed a written request from Bob and Robin Adams asking for relief of a undetected water leak during the winter months when meters were not read. Council members also reviewed the last four years of water usage during the time of the leak to see how much water was used on an average. Randy Robinson made the motion to give water relief to Bob & Robin Adams for a water leak that occurred during the months when the meters were not read after the minimum monthly charges, late fees, shut-off notice fees and the average overages have been paid leaving the amount of relief to be \$222.93. Tom Johnson seconded the motion, all council members voted yes – **motion passed**.
- B. SIX YEAR TRANSPORTATION IMPROVEMENT PLAN** – Council members reviewed last years report and will move the Steptoe Bridge project from #13 on the list to #1. It was suggested to have Randy Noble, TD & H, to take a look at the report and give us any advice on the other projects listed. There will be a public hearing on Monday, June 21<sup>st</sup> for the six year street report before we begin our regular council meeting.

**IX. COUNCIL MEMBER’S BUSINESS:**

**RANDY** – Nothing at this time.

**TOM C.** – The mini-parkway project is coming along. The electricians have been notified we are ready to install the lamp post. The thought of having a porta potty for the summer in the mini-park could cost us around \$150 per month which includes rental and servicing the unit once a week. Tom will make a few more calls to compare costs.

**TOM J.** – He attended the AWC RMSA training last Friday in Airway Heights for new council members. He received good information and would like to recognize Mary DeGon for all her work.

**AL** – Nothing at this time.

**GEORGE** – He asked what account# 999 combined investments on page 5 of the Treasurer’s Report is used for. This is a clearing account for combining investments per audit regulations. George asked Town Attorney, Stephen Bishop, how to develop a Public Development Authority. A town can borrow funds to finance a PDA. The PDA does have good intentions for helping a town bring new business, but considerable expenditures also may accompany those good intentions. PDA’s are also audited by the state and the audit costs are expensive. It’s a good idea to target the business the community is in need of and then find a source of public funds. Stephen suggested exploring the PDA idea for the assisted living project that Friends for Living Choices have been pursuing.

**DENNIS** – He wanted to thank Roger Hager for all his help with landscaping the state sports sign by the baseball field on HWY 27.

- X. **TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for May 2010. Tom Johnson made the motion to approve paid checks# 21756 - #21784 in the amount of \$9,168.02 for claims and \$8,524.40 for payroll totaling \$17,692.42 from May 21, 2010 through June 04, 2010. Al Evans seconded the motion, all council members voted yes – **motion passed.**
  
- XI. **ADJOURNMENT:** George Dewan made the motion to adjourn the meeting at 8:07 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**

ATTEST:

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**DENNIS PALMER, MAYOR**

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**Mary DeGon, Clerk/Treasurer**