

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
October 4, 2010

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:02 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Randy Robinson, Tom Crooks and Tom Johnson. Councilman George Dewan did not arrive until 8:40 p.m. Councilman Al Evans was not in attendance. Also present were Stephen Bishop, Town Attorney; Mary DeGon, Clerk/Treasurer; Dick Brown, Public Works Director and Keith Cooper, Town Marshal.
- III. **INTRODUCTION OF GUESTS:** Randy Noble from Thomas, Dean & Hoskins.
- IV. **RANDY NOBLE/STEVE MARSH FROM TD&H:** Steve Marsh was not able to attend tonight's meeting. Randy Noble informed council members we do not qualify for funding from CDBG for updating our water system plan. There are other funding sources available from the Washington State Clean Water Pollution Control Fund (State Revolving Fund) which have \$87 million in available funds to loan; Centennial Clean Water Program have \$10 million available in grants and loans; and Section 319 Funds have \$1.8 million available in grant funding. There is one application for all of these programs. In the application processes, the application does ask if you are willing to take a loan. Loan rates vary from 1.3 % for 5 years to 2.6% for 20 years. Our water system plan may not qualify for this type of funding, however, the new requirement from DOE on biosolids at our waste water treatment facility would qualify. The revision requires our waste water treatment facility to "significantly remove manufactured inerts " from biosolids at some point in the production or preparation process. This requirement is effectively a screening requirement intended to remove plastics, glass, ceramics, cans, and other garbage from biosolids. Screening must take place before grinding or a similar process. The requirement must be met by July 1, 2012. The application is due by October 31, 2010. Randy suggested we prioritize our water system needs and submit the list to TD&H for review.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** After council members reviewed September 20, 2010 minutes, Tom Crooks requested a correction to the minutes under Planning Section B changing the suggestion from Town Attorney, Stephen Bishop, for the need of a fee list to Town Attorney, Stephen Bishop suggested we refer to the remedies of the municipal code. Randy Robinson made the motion to approve the minutes as corrected. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- VI. **TOWN MARSHAL REPORT:** Keith Cooper submitted a monthly report to council members showing the police department's activity for September 2010. There were seven cases ranging from civil, theft and juvenile problems. They had eighteen traffic stops with two infractions

issued. The police department has purchased trick-or-treat bags for the Halloween parade with the school children. Al Chidester had until October 1st to get his property in compliance with Town Codes and he did not comply. Dawna Chappell has until October 15th to get her property into compliance.

VII. PUBLIC WORKS REPORT: The outdoor recycling center was chipped on September 16th and we may need to chip one more time before the season comes to an end. They did a final load of hot mix a few weeks ago to patch a few more potholes. We also replenished our cold patch in case we have any water leaks through the winter that require us to dig up a street area to repair the water leak. Friends for Living Choices used the old fire station for the community yard sale last weekend as a fund raiser. The next project is to extend the culvert on the corner of Washington and Steptoe.

VIII. OLD BUSINESS:

A. BUSINESS INCUBATOR PHASE II UPDATE – The electrical and drywall have been completed. The walls have been textured and the windows have been ordered. First Wind is interested in renting both spaces when Phase II has been completed.

IX. NEW BUSINESS:

A. 2011 BUDGET DISCUSSION – Council members reviewed employee earnings, employee benefits and the third quarter budget position report. Council discussion on employee wages included a dollar per hour increase for our Town Marshals and Public Works Assistant, George Cotterill. Public Works Director and Clerk/Treasurer could see an increase up to five percent. Employee medical coverage saw an increase of ten percent while the dental and vision coverage remained the same as 2010 premiums. There will be no plan changes until 2012. It was suggested that George Cotterill and Bob Hooper should be split between water/sewer and streets for their worked hours. They are currently one hundred percent streets. The roof on the well house did not get replaced this summer and will need to be budgeted for next year. Public Works could use a new riding mower for maintaining all the grass lots. The library's bathroom needs updating and the lights need replacing in the main area as the current lighting is very dim.

X. COUNCIL MEMBER'S BUSINESS:

GEORGE – Nothing at this time.

TOM C. - Nothing at this time.

TOM J. – Nothing at this time.

RANDY – He inquired if we have notified our residents to move their parked cars off the city streets to help us get prepared for plowing snow. The reminder will be included in the November and December newsletters. Dick's benefits and salary would appear to be a ten percent increase overall.

- XI. **TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report, Check Register and Receipt Register for September 2010. Tom Johnson made the motion to approve paid checks #21953 - #21981 in the amount of \$6,871.21 for claims and \$8,367.39 for payroll totaling \$15,238.60 from September 23, 2010 through September 30, 2010. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**
- XII. **ADJOURNMENT:** George Dewan made the motion to adjourn the meeting at 8:57 p.m. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

ATTEST:

DENNIS PALMER, MAYOR

Mary DeGon, Clerk/Treasurer