

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
October 18, 2010

- I. **CALL TO ORDER** – Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL**: Mayor Dennis Palmer, George Dewan, Al Evans, Tom Crooks and Randy Robinson. Councilman Tom Johnson was not in attendance. Also present were Mary DeGon, Clerk/Treasurer and Dick Brown, Public Works Director.
- III. **INTRODUCTION OF GUESTS**: None
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES**: After council members reviewed October 4, 2010 minutes, Randy Robinson made the motion to approve the minutes as written. Al Evans seconded the motion, all council members voted yes – **motion passed**.
- V. **OLD BUSINESS**:
 - A. **2011 BUDGET ESTIMATES** – Council members reviewed the 2011 budget estimates for revenue and expenses for the Current Expense Fund 001, Street Fund 101 and Water/Sewer Fund 401. Council members discussed employee raises, employee pay allocations and reducing the cost of maintaining streets. Mary will obtain a cost estimate from Municipal Code Corporation to have our ordinances codified. It has been five years since we last brought our Town Codes up to date by codification. Mary will also confirm with the State Auditor’s office that we are scheduled for a two year audit in 2011. If we have been moved to a three year audit, then \$8600 will be cut from expenses in Current Expense 001 and Water/Sewer 401. We are still awaiting the cost estimate from AWC RMSA for our liability insurance. The 2011 budget did not include estimated beginning and ending balances. Mary will try to have those estimates by the next council meeting. Councilman Randy Robinson voiced his opinion on increasing Dick & Mary’s wages by five percent since the medical benefits increased by ten percent. Council member discussed changing the raise between two and three percent. George Dewan made the observation that Dick spends more time in water/sewer than he does streets and we should change the allocation to 67% Fund 401 and 33% to Fund 101. George Cotterill should be changed to 50% Fund 101 and 50% Fund 401. Council members will review the budget changes at the next council meeting. The preliminary budget hearing will be on November 15th before our regular council meeting begins.

VI. NEW BUSINESS:

- A. CD's MATURITY** – Both CD's matured on October 16th at AmericanWest Bank and State Bank Northwest. AmericanWest will not offer to roll the CD over and would only offer a public NOW account at .25% interest rate. State Bank will roll our CD over at an interest rate of 1.25%. Mary contacted several other banks to see what rate they would offer and they were lower or did not handle public funds in that capacity. State Bank offered one percent on handling a second CD. This would put all the Town's funds at State Bank Northwest. Council consensus was to have both CD's at State Bank Northwest.

VII. PLANNING:

- A. WATER SYSTEM PLAN** – Our certified water operator, Frank Triplett, has been in contact with Department of Health and we need to have a small water system management program. Frank can complete this task for us for about \$5,000 rather than using an engineering company that could cost us \$40,000. Frank was not able to attend tonight's meeting as he had a prior commitment. Council members reviewed the sample plan Frank brought by City Hall today. Council members have several questions for him and would like Frank to be present at the next council meeting. Mary will contact Frank and ask him if he can be in attendance at the next meeting. Mayor Palmer had a visit with J.U.B. Engineers a few weeks ago about the application submitted for funding to WA DOT for the Steptoe Bridge. J.U.B had put a presentation together showing their experience and interest in the bridge project should we get funded. Mayor Palmer also received a list of water and sewer rates in Whitman County for 2009.

VIII. COUNCIL MEMBER'S BUSINESS:

RANDY – He will be gone at our next meeting.

TOM C. – Jean Kilpatrick has a memorial fund in her husband's name and would like to do something for the Town. One of the suggestions was to place a sign naming the Oakesdale Courtyard and show the Edwin Kilpatrick memorial fund donated the sign or replace the old bulletin sign by the little gas station. Council consensus was to replace the bulletin board.

AL – He asked if the Public Works Department could add some kind of marker by the railroad ties by the culvert on the corner of Steptoe and Washington. Dick has some reflectors that will mark it for plowing snow. Al has noticed people living in a travel trailer at 305 E Bartlett. This will be referred to the Town Marshals.

GEORGE – He asked if the Town Marshal's phone bill is always around \$120 per month. Dan Brown was going to look into the bill and see if the services could be changed at a lower rate. As of today, Mary has not been aware of any change and the bill remains the same each month.

- IX. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report for October 2010. George Dewan made the motion to approve paid checks #21982 -

#22003 in the amount of \$2,569.49 for claims and \$6,147.31 for payroll totaling \$8,716.80 from October 07, 2010 through October 14, 2010. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.

- X. **ADJOURNMENT:** George Dewan made the motion to adjourn the meeting at 8:47 p.m. Al Evans seconded the motion, all council members voted yes – **motion passed**.

ATTEST:

DENNIS PALMER, MAYOR

Mary DeGon, Clerk/Treasurer