

***Town of Oakesdale***  
**TOWN COUNCIL MEETING MINUTES**  
***For***  
***December 6, 2010***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Randy Robinson, Tom Crooks, Tom Johnson and Al Evans. Councilman George Dewan arrived at 7:20 p.m. Also present were Mary DeGon, Clerk/Treasurer and Dick Brown, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Randy Noble, TD&H; Steve Marsh, TD&H; Gabe Gallinger, TD&H; Monte Smith, Sargent Engineers; Ben Fairbanks, Firstwind; Jared Webley, Firstwind; Ryland Moore, Firstwind and Dave Hooks.
- IV. **RANDY NOBLE, TD&H – TIB SIDEWALK FUNDING:** The sidewalk project we submitted to TIB was selected for 100% funding. Councilman Al Evans helped to provide pictures showing adults and kids walking down First Street (HWY 27) due to the lack of a sidewalk. At times, a picture is better than a thousand words. The project will be completed in 2011. We will have a meeting with engineers to discuss the scope of services needed on the project.
- V. **FIRSTWIND:** Ben Fairbanks gave a presentation on the Palouse Wind Project. The project description:
- Located between SR 195 and Oakesdale around Naff Ridge
  - Up to 50 turbines, generating 100 megawatts
  - Renewable energy to power 25,000 homes
  - It will be the largest energy facility in Whitman County
  - Avista interconnection to Benewah to Shawnee 230kV
  - Naff Ridge is aligned perfectly to capture prevailing southwest wind

Palouse Wind will represent a major investment in Whitman County. The increased spending will have beneficial impacts to county taxpayers and residents. It is estimated that \$789,000 per year will be generated in tax revenue from the project. Local schools will receive 67% in tax revenue, roads 21%, parks and recreation 7% and library services 5%. Wind energy creates new jobs in rural communities in manufacturing, transportation and project construction. The regional employment impacts are expected to be 160 construction jobs with 66 directly with Palouse Wind and 18 operations jobs with 8 directly with Palouse Wind. Whitman County issued the draft Environmental Impact Study on November 18, 2010. Whitman County is accepting comments until December 20, 2010. The Environmental Impact Study is available for review on Whitman County's website.

- VI. THOMAS, DEAN & HOSKINS – ENGINEER REVIEW:** Randy Noble, Principal Construction Manager, introduced his team of engineers; Steve Marsh, Regional Manager of Spokane; Gabe Gallinger, Project Engineer and Monte Smith, Bridge Design Engineer with Sargent Engineers. Randy gave a presentation of TD&H and Sargent’s qualifications and list of bridge projects. Monte Smith discussed the bridge design and which type would be best to replace the Steptoe Street Bridge. Randy included an estimated time frame for the project schedule. The presentation concluded with resumes of all team members.
- VII. APPROVAL OF PREVIOUS MEETING MINUTES:** After council members reviewed November 15, 2010 minutes, Tom Johnson made the motion to approve the minutes as written. George Dewan seconded the motion, all council members voted yes – **motion passed.**
- VIII. TOWN MARSHAL REPORT:** The Town Marshals submitted their monthly report from November 2, 2010 through December 6, 2010. There were five cases ranging from civil matter, traffic offense and animal problems. They made four traffic stops with four verbal warnings given. The parking ticket in King County was taken care of with a phone call and some documentation to prove the license plate on the ticket was incorrect. Councilman Al Evans reported a cougar sighting on the eastside of town on December 5, 2010. The area was checked and some of the neighbors in the area were advised of the situation, but we were unable to locate the cougar after the first sighting.
- IX. PUBLIC WORKS REPORT:** The last few weeks have been busy with snow removal and sanding streets. We started discharging the lagoons this week. Our certified sewer operator, Duane Groom, is in the process of completing our waste water permit. We did have some property damage during snow removal with the Town backhoe. The bucket dinged a garage door creating a split in the door. The home owner has been given the appropriate forms to be completed to have the damage repaired.
- X. OLD BUSINESS:**
- A. 2011 BUDGET** – Mary reviewed the latest budget changes which include adding the sidewalk funding from the Transportation Improvement Board and adjusting the Clerk/Treasurer’s personnel benefits to add her husband to the medical coverage. George Dewan discussed the option of transferring money from Fund 001 Current Expense to Fund 002 Current Expense Reserve Fund to reduce the large beginning balance being carried over each year. The same goes for Fund 401 Water/Sewer. Council members discussed creating a resolution to complete an inter-fund transfer next year but no decision was made. This will be the last review of the budget as we will have a public hearing for the final budget before the December 20<sup>th</sup> meeting and then the budget will be adopted during regular session of the meeting.

- B. **WATER SYSTEM PLAN** – Our certified water operator, Frank Triplett, will be by tomorrow to review our documents and then we should be able to have an estimate from him to create the small water systems plan.
- C. **SURPLUSED SNOW PLOW BLADE VALUE** – Al Evans did some checking on used blades and the value could range from \$400 up to over \$1,000. The blade we declared as surplus has no mounting brackets. Council member’s consensus was to advertise for sealed bids with a minimum bid of \$400.

XI. **NEW BUSINESS:**

- A. **STEPTOE STREET BRIDGE** – Council members were given copies of correspondence from Washington State Department of Transportation explaining federal requirements and the intent of the bridge program regarding project delivery. Any agency receiving federal funding must be registered in the Central Contractor Registration and have a DUNS number. We are registered with an active status valid until 09/16/2011. Our agency does not have CA status and we would need to enter into an agreement with a CA agency to administer all aspects of the project. George Dewan made the motion to have Whitman County Public Works Department as our CA agent for the Steptoe Street Bridge Project. Al Evans seconded the motion, all council members voted yes – **motion passed**. There is a certification acceptance qualification agreement form in the LAG manual that needs to be completed by both parties for the CA agent and then Keith Martin, Eastern Region Local Programs Engineer must approve the decision. Our advertisement for 2010-2012 consultant services small project roster did not have the appropriate language from Title VI of the Civil Rights Act for federal funding. Our inter-local cooperation agreement for small works roster with Whitman County did have the correct language and we can use their professional services. Both JUB and TD&H are listed but we must interview three engineering firms before making a decision. Council members reviewed the professional service roster and the consensus was to interview Nichols Consulting Engineers who was referred by Mark Storey.
- B. **TIB SIDEWALK FUNDING** – Council members received copies of the confirmation letter that our sidewalk project from First Street to Williams was chosen for 100% funding for 2011. We have been awarded \$116,300 for the project.

**XII. COUNCIL MEMBER’S BUSINESS:**

**GEORGE** – Nothing at this time.

**AL** – Nothing at this time.

**TOM J.** – He thanked the Public Works Department for keeping the streets maintained through the snow storms.

**TOM C.** – Nothing at this time.

**RANDY** – Nothing at this time.

**XIII. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for November 2010. George Dewan made the motion to approve paid checks #22045 - #22066 in the amount of \$5,152.93 for claims and \$5,283.40 for payroll totaling \$10,436.33 from November 18, 2010 through November 30, 2010 and the electronic transfer of funds on November 30, 2010 to State of Washington Department of Revenue in the amount of \$582.15 for excise taxes. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

**XIV. ADJOURNMENT:** George Dewan made the motion to adjourn the meeting at 9:17 p.m. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**

**ATTEST:**

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**DENNIS PALMER, MAYOR**

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**Mary DeGon, Clerk/Treasurer**