

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
November 19, 2012

- ** Public Hearing for 2013 Preliminary Budget – Mayor Dennis Palmer opened the Public Hearing at 7:00 p.m. Mary DeGon gave a brief review of the projected expenditures and revenues for each fund. Since there were no comments from the public the Public Hearing was closed at 7:04 p.m.**
- I. CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:05 p.m. following the Public Hearing.
- II. ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present was Mary DeGon, Clerk/Treasurer.
- III. INTRODUCTION OF GUESTS:** Dolores Haley
- IV. APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed November 5, 2012 minutes. Tom Johnson made the motion to approve the minutes as written. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.
- V. OLD BUSINESS:**
- A. RAILROAD RIGHT-OF-WAY LEASES** – We still have two remaining leases pending adjustments from WSDOT. Al Evans asked if the pending leases involved any of the poor crossings in Town. Mary would have to research the location of the pending leases to see which crossings they involved.
- B. 2013 BUDGET** – Mary continues to tighten up the budget and asked council members if there was anything else needed in the budget before the next meeting. Mayor Palmer would like to see the windows replaced or repaired at the little gas station. Bob Hooper stated he could fix the wood framing around the windows next spring/summer. The glass itself seems to be fine. Council consensus was to repair the existing window frames rather than replace with new windows. Mary will add funds in the budget to repair the windows at the little gas station for next year. We did receive TIB funding to replace the sidewalk on the north side of Steptoe Street from First Street to Second Street. That project has also been added to the budget. We will have a final budget hearing on December 3rd before the regular council meeting. The budget is expected to be adopted under New Business.
- VI. NEW BUSINESS:**
- A. FORMAL SELECTION OF BRIDGE OPTION** – We did receive a confirmation email from Gloria Bennett with TIB that they are willing to fund the \$23,050 approach cost amount for the one sidewalk option on the Steptoe Street Bridge Project which exceeds the fifteen percent limit on approach costs per federal funding requirements. This means that the Town will not need to pay any out-of-pocket

costs. JUB has asked council members to take action on formally approving the 36 foot wide bridge with a sidewalk on one side option that we discussed at the last council meeting as the preferred option. This was option #1 on the funding matrix JUB presented to us at the meeting. Tom Johnson made the motion to choose option #1 on the Steptoe Street Bridge which consists of a 45' by 36' bridge with one sidewalk on the north side of the bridge and the approaches leading up to the bridge. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**

- B. FIRE DEPARTMENT REQUEST – Air Pack Training in Business Incubator** – Fire Chief, George Dewan, is asking permission to use the unoccupied business incubator for air pack training. The fog they use would not damage anything. Council members had more of a concern about the air packs damaging the walls or marking the walls during the training exercise. Council members preferred not to have the space used for training.
- C. WHITE PUMPER TRUCK** – The Oakesdale Fire Department has taken their equipment off the truck and it is ready for us to surplus. Due to weather conditions, the truck will surplus in the spring. We do not want the truck sitting outside exposed to the elements for weeks at a time while we try to ask for bids.
- D. STATE AUDIT** – We will be having our three year audit next month. They actually came by to take some of the audit materials to their Pullman office to begin the process.
- E. TIB APPLICATION FUNDED** – We received a call from Greg Partch informing us our TIB application for replacing the sidewalk on the north side of Steptoe from First Street to Second Street was approved. The project was awarded 100% funding for the project at a cost of \$137,183. At this time, the project schedule shows design engineering to begin August 2013, contract advertising February 2014 and contract completion July 2014. We are hoping this project will actually be done next year at the same time our other TIB project on Front Street begins.

VII. COUNCIL MEMBER'S BUSINESS:

RANDY – Nothing at this time.

TOM C. – The travel trailer along 4th Street that is blocking the view of the intersection of Pearl Street and 4th Street has not been moved yet. This was referred to the Town Marshal.

TOM J. – Nothing at this time.

AL – The house for rent at 309 E Bartlett has a bunch of garbage outside and a big mess going on. The renter has been evicted and the Town Marshal is aware of it and will issue code infractions to the owner by December 1st if it is not cleaned up by then.

KELLI – Nothing at this time.

- VIII. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report for November 2012. Randy Robinson made the motion to approve paid checks #23100 - #23123 in the amount of \$18,090.86 for claims and \$7,038.94 for payroll totaling \$25,129.80 from November 7, 2012 through November 15, 2012 AND EFT payment

to WA DOR in the amount of \$1,306.72 for excise taxes. Al Evans seconded the motion, all council members voted yes – **motion passed.**

IX. ADJOURNMENT: Kelli Meserve made the motion to adjourn the meeting at 7:33 p.m. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

ATTEST:

DENNIS PALMER, MAYOR

Mary DeGon, Clerk/Treasurer