

***Town of Oakesdale***  
***TOWN COUNCIL MEETING MINUTES***  
***For***  
***January 7, 2013***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Mary DeGon, Clerk/Treasurer; Keith Cooper, Town Marshal and Bob Hooper, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Dolores Haley and Dave Hooks
- Dolores – She asked council members if the Town ever had a welcome wagon. It was thought that maybe during the era we had a Chamber of Commerce it was probably handled through that group. She would like to see the Town give welcome envelopes or packets to new residents in town. All the businesses, churches, school and organized groups need to be approached to give their information in a flyer or some type of format for the welcome packets. Council will put this on the agenda for the next council meeting to discuss under Planning.
- Dave – His non-profit organization, Coffee House, is coming along and they now have their business license.
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed December 17, 2012 minutes. Tom Johnson made the motion to approve the minutes as written. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**
- V. **TOWN MARSHAL REPORT:** Keith Cooper submitted a department report for December 2012. There were nine cases ranging from alleged theft, suspicious circumstance, traffic offenses, missing person and weapons offense. Fifteen traffic stops were also conducted last month. There were a total of 107 cases handled in 2012.
- VI. **PUBLIC WORKS REPORT:** The well houses and the lagoons were re-keyed to use the same key for all areas. The new work bench was installed in the old fire station. Bob is definitely learning how to plow snow. Dolores Haley commented what a good job Bob and George are doing sanding the streets and removing the snow. Mayor Palmer asked how the old fire station is fairing holding the heat in the building after installing the new garage doors. Bob said he could tell a difference and it is much better maintaining the heat.
- VII. **OLD BUSINESS:**
- A. **FRONT STREET PROJECT** – Randy Noble from TD&H was not able to make it to our meeting tonight due to the bad weather. He did submit a status report that indicated

the design work was on hold until the right of way issues are resolved. The right of way issues at the top of Front Street have been resolved. A portion of the land was transferred to the Town years ago. Whitman County owns a small portion of property south of the UP Railroad right of way and north of the Town's owned portion. TD&H has contacted Joe Reynolds regarding transfer of ownership to Oakesdale. The Town must make the request to the Whitman County Commissioners and TD&H can assist Oakesdale with that request. TD&H's original scope of work did not include right of way survey. Supplement Agreement No. 1 provides compensation for the survey work. Randy Noble asks council members to approve this supplement in the amount of \$6,500 contingent upon acceptance by TIB. Randy Robinson made the motion to authorize Mayor Palmer to sign the Supplement Agreement No.1 upon acceptance from TIB. Al Evans seconded the motion, all council members voted yes – **motion passed.**

**VIII. NEW BUSINESS:**

- A. MAYOR PRO-TEM** – Council consensus was to keep Al Evans as Mayor Pro-tem for another six months.
- B. RESOLUTION NO. 2013-335** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2013-335 designating an official Town's newspaper for 2013. Al Evans seconded the motion, all council members voted yes – **motion passed.** Randy Robinson made the motion to adopt Resolution No. 2013-335 designating the Whitman County Gazette as the Town of Oakesdale's official newspaper for 2013. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- C. USDA LOAN RATES** – We received a copy of an email from Marlene Canatsey, USDA, to Steven Marsh, TD&H, regarding the low rates right now through USDA for a loan to improve our water system. If we are not under order the rate is 2.5% and if we were under order the rate could be as low as 1.875%. The first step council would like to see is our Small Works Water System Plan to be completed by Frank Triplett. This was to be completed a year ago by Frank and council members would like to review the plan. We have not had any problems with our water samples so our interest rate would be at the 2.5%. Mayor Palmer was going to contact Frank Triplett right after our meeting tonight.
- D. FLOODPLAIN RE-MAPPING REQUEST** – We received an email notification from Tracy Schwarz, Flood Risk Management Program Manager with USACE, giving us an update on the progress of the remapping project on McCoy Creek. They are making steady progress towards completion in late 2013. Last summer they completed the field surveys of the area and obtained LiDAR data for the overbank topography. Presently they are working on developing the hydraulic model for McCoy Creek and Spring Creek. This phase of the project will last many months. They plan to work on map generation over the summer. They can assist the Town in the preparation of

paperwork to submit to FEMA for a map revision which must be made by the Town. The Corps of Engineers cannot request a map revision for us. We can also ask Ted Olson, WA State Floodplain Specialist, for assistance with this request.

**IX. COUNCIL MEMBER'S BUSINESS:**

**KELLI, AL, TOM C. AND RANDY** – Nothing at this time.

**TOM J.** – Good job with the snow removal. It is definitely appreciated.

**X. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report, Check Register and Receipt Register for December 2012. Al Evans made the motion to approve paid checks #23164 - #23199 in the amount of \$25,560.70 for claims and \$8,216.98 for payroll totaling \$33,777.68 from December 20, 2012 through December 31, 2012 AND EFT payment to WA State Department of Revenue in the amount of \$608.69 for excise taxes AND EFT payment to EFTPS in the amount of \$1,774.86 for federal employee payroll taxes. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

**XI. ADJOURNMENT:** Al Evans made the motion to adjourn the meeting at 7:28 p.m. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**

**ATTEST:**

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**DENNIS PALMER, MAYOR**

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**Mary DeGon, Clerk/Treasurer**