

***Town of Oakesdale***  
***TOWN COUNCIL MEETING MINUTES***  
***For***  
***May 6, 2013***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Mary DeGon, Clerk/Treasurer; Bob Hooper, Public Works Director; Keith Cooper, Town Marshal and Michael Jordan, Town Marshal.
- III. **INTRODUCTION OF GUESTS:** Terry & Holly Boxleitner, Chris & Kari Ellis and Dolores Haley.

Terry, Holly, Chris & Kari want to address council about Colleen Rose's renters at 501 W Bartlett. The single wide trailer is rented to Paul Baird who also has his adult children living there, Aaron & Ashley Baird. They have been documenting the comings and goings from the trailer and have concern that there is drug activity at that location. They have talked to the landlord about their concerns which have gone nowhere. They came to ask council if there is any legal ways for the Town and the Town Marshals to take care of the problem renters. They continue playing extremely loud music late at night even after neighbors ask them to turn it down. They are tired of the day and night traffic going in and out of the trailer and have a concern for children's safety in the neighborhood. That location is also a school bus stop. The neighbors are tired of the unwanted activity. Our Town Marshals are making an effort to control the problem with what Town Codes we have and they were thanked for their efforts. Council members are reviewing a new ordinance tonight that will give our Town Marshals more "teeth" to deal with chronic nuisances such as this from rental properties. Our guests were given a copy of this ordinance to review. Our Town Attorney will be present at our first meeting in June to discuss the problems we are facing as a Town and review said ordinance.

- IV. **RANDY NOBLE, TD&H:** Randy was not present tonight, however, he did send a status report for both projects:

Front Street

- Design work continues
- Retaining wall will be cast in place concrete – council members need to choose type of retaining wall liner design. Council members were given several design choices and a ballot to pick their top three designs.

## Front Street Water Main Replacement

- TD&H brought in a pipeline locator from Deer Park to locate the waterline.
- The lower portion of the existing waterline from SR-27 to the alley way north of Royal Rickett's place is in close proximity to the location of the new storm drain. This water line must be replaced.
- They also found that the fire hydrant at the corner of McCoy and three water services on the south side of McCoy are fed from the alleyway north of Royal Rickett's residence. This line is likely on Royal's property and should be relocated to Front Street.
- The cost for installation of a new waterline from SR-27 to McCoy is estimated to be \$50,000, including three new fire hydrants. The cost share will be approximately 80% TIB/20% Town of Oakesdale. Gloria Bennett from TIB agrees with the installation and approximate split in costs of this water line.
- TIB does not participate in the costs of upgrades to the water line. The Town will be responsible for the cost to increase the water line size from 4" to 8". Gloria will also check to determine if the new fire hydrants on the lower portion (required to meet code) are eligible for reimbursement by TIB.

Randy submitted an agreement for engineering services for the Front Street water main replacement project. This agreement provides design engineering services for the project. Tom Johnson made the motion to authorize Mayor Palmer to sign the engineering services agreement. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.

## Steptoe Sidewalk

- Design work continues

V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed April 15, 2013 minutes. Tom Johnson made the motion to approve the minutes as written. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.

VI. **TOWN MARSHAL REPORT:** Keith Cooper submitted the police department's activity for the past two months of March and April 2013. There were 21 cases ranging from fraud, animal problems, welfare checks, threatening, noise complaints and DUI. There seemed to be a pattern of problems on the 500 block of Bartlett and Steptoe Streets.

VII. **PUBLIC WORKS REPORT:** Bob Hooper has been helping the engineers on various needs of the street projects. He is getting a lot of mowing done – the new mower is awesome! We have another water leak on Henry Street.

**VIII. OLD BUSINESS:**

- A. LIBRARY BUILDING** – Mary talked to Brian Westmoreland who owns Authentic Restoration Services, to get a free quote on repairing the loose brick on the top of the library. He has done brick work for the Town of Rosalia and they highly recommended Brian for our needs. Brian hopes to be out here this week to look at the library.
- B. PROJECT UPDATES** – This was covered under Section IV.

**IX. NEW BUSINESS:**

- A. CHRONIC NUISANCE ORDER** – Our Town Attorney, Stephen Bishop, submitted a copy of an ordinance that the Town of Garfield has adopted to help deal with chronic nuisance properties. Chronic nuisance properties present serious health, safety and welfare concerns and interfere with the quality of life, comfort and solitude of other persons residing in our Town. These properties cause financial burden on the Town by the numerous calls for service to the properties because of illegal activities that repeatedly occur or exist on said properties. Nuisance activity means any of the following activities, behaviors or conduct involving firearms, fireworks, public health, junk vehicles, animals, public peace, liquor related offenses or possession, manufacture or delivery of a controlled substance or related offenses. Council members were asked to review the ordinance in its entirety and we will review any concerns, questions or additions to the ordinance with Stephen at our first council meeting in June.
- B. CODE OF CONDUCT ORDINANCE NO. 613** – Randy Robinson made the motion to dispense with the reading of Ordinance No. 613 establishing procedures for the adoption of rules to govern conduct in the Town Hall and providing for the exclusion from Town Hall of persons who violate the rules of conduct. Al Evans seconded the motion, all council members voted yes – **motion passed**. Randy Robinson made the motion to adopt Ordinance No. 613. Al Evans seconded the motion, all council members voted yes – **motion passed**.
- C. RESOLUTION NO. 2013-337 RULES OF CONDUCT** – Al Evans made the motion to dispense with the reading of Resolution No. 2013-337 establishing rules of conduct to be enforced within Town Hall. Randy Robinson seconded the motion, all council members voted yes – **motion passed**. Al made the motion to adopt Resolution No. 2013-337. Tom Johnson seconded the motion. Randy Robinson called for question – all council members voted yes – **motion passed**.
- D. WATER LEAK PETITIONS** – We have had two families come forward asking for water relief consideration from council members for an undetected water leak that occurred during the five months we did not read meters. Mike & Michelle Brown are

asking for a reprieve of \$132 and Bob & Robin Adams are asking for a reprieve of \$92 – both parties found their leaks and they have been repaired. Randy Robinson made the motion to accept both consideration and allow the reprieves both parties requested. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**

- E. 2013 ELECTION DATES** – Council members were given a schedule for 2013 election dates and notified there are three positions coming up for re-election this year:

Mayor – Dennis Palmer  
Council Position #4 – Randy Robinson  
Council Position #5 – Tom Johnson

Candidate filing needs be done in person or on-line from May 13<sup>th</sup> through May 17<sup>th</sup>.

**X. COUNCIL MEMBER’S BUSINESS:**

**KELLI** – She inquired if we were having any problem at the indoor recycling center. She saw men coming and going several times from the building. We were not aware of any misdoings.

**AL, TOM J., TOM C. AND RANDY** – Nothing at this time.

- XI. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for April 2013. Tom Johnson made the motion to approve paid checks #23339 - #23365 in the amount of \$39,672.43 for claims and \$9,439.44 for payroll totaling \$49,111.87 from April 17, 2013 through May 6, 2013 AND EFT payment to WA State Department of Revenue in the amount of \$417.48 for excise taxes AND EFT payment to EFTPS in the amount of \$1,755.88 for employee federal taxes. Al Evans seconded the motion, all council members voted yes – **motion passed.**

- XII. ADJOURNMENT:** Al Evans made the motion to adjourn the meeting at 8:40 p.m. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**

---

**DENNIS PALMER, MAYOR**

**ATTEST:**

---

**Mary DeGon, Clerk/Treasurer**