

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
July 15, 2013

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson and Tom Crooks. Councilman Randy Robinson was not in attendance. Also present was Mary DeGon, Clerk/Treasurer.
- III. **INTRODUCTION OF GUESTS:** Gail Parsons, Dolores Haley, Randy Noble & Steve Marsh with TD&H Engineering and Layne Merritt with JUB Engineers.

Dolores – She asked if our council members were going to ride on the Town’s old fire trucks in the parade this weekend for Old Mill Days. Yes, they will be riding the fire trucks and we need to get them washed up this week and ready for the parade. Dennis was planning on a few fire department members to drive them.

Gail – He has been working on getting the little gas station ready to serve food at Old Mill Days. He had some volunteers come scrap the old paint off inside the station and the windows have been caulked and glazed. The top window is being restored by Paul and Terry from the castle. He will begin painting the inside tomorrow. Council members thanked Gail for all his work on the little gas station.

- IV. **RANDY NOBLE, TD&H:** Randy gave a status report on our projects. Work started on July 11th and the completion date is September 12, 2013. The Pre-construction meeting was held July 8th with city officials, the contractor, Versatile and TD&H. Versatile “found” the waterline on Front Street and water was shut off for the pipe to be repaired. The Steptoe sidewalk project will begin the week of July 22nd. Randy announced his plan to retire from the engineering firm this fall. He will work through September and then plans on using some vacation time up. Council members thanked Randy for his years of service. Steve Marsh will be taking over Randy’s responsibilities and the field engineer, Matt Wright.

- VI. **LAYNE MERRITT, JUB:** Layne reviewed the four bids we opened on July 9th for the Steptoe Bridge project. The four bids were:

- N.A. Degerstrom, Inc - \$560,930.76
- West Company, Inc. - \$570,563.00
- S & L Underground, Inc. - \$649,725.00
- Wesslen Construction, Inc. - \$1,203,989.02

The engineer's estimate for the bridge replacement was \$369,280.00. The apparent low bidder for the project is N.A. Degerstrom of Veradale, WA with a bid of \$560,930.76 which was approximately 52% above the engineer's estimate. The bids and bid documents were reviewed by WSDOT, Whitman County and JUB. It was concluded that the bid proposals are appropriately represented of the current market and proper competitive bidding. The Town was asked to submit a letter to WSDOT requesting additional construction funding in the amount of \$168,652.67. If WSDOT approves the additional funding then TIB will also increase our funding to cover the Town's twenty percent match. In order to assure that the tight construction window is met, JUB is recommending that the base bid for the Steptoe Bridge replacement project be authorized for award by the Town Council to N.A. Degerstrom, Inc. in the amount of \$560,930.76 contingent upon authorization of additional federal funds by WSDOT and matching funds by TIB. Council members had many questions for Layne before a motion was made. Al Evans made the motion to allow Mayor Palmer to sign the authorization of award for the Steptoe Bridge Project contingent upon authorization of additional funds from WSDOT and TIB. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

VI. APPROVAL OF PREVIOUS MEETING MINUTES: Council members reviewed July 1, 2013 minutes. Tom Johnson made the motion to approve the minutes as written. Al Evans seconded the motion, all council members voted yes – **motion passed.**

VII. OLD BUSINESS:

- A. LIBRARY BUILDING PROJECT UPDATE** – Tim Truitt started repairing the brick on the building on July 13th. He hopes to be done by Thursday, July 18th. Tim knows we are requesting the repairs to be completed by Old Mill Days.
- B. CHRONIC NUISANCE ORDINANCE** – We have not received the final draft from Stephen Bishop.

VIII. NEW BUSINESS:

- A. RESOLUTION NO. 2013-339** – Al Evans made the motion to dispense with the reading of Resolution No. 2013-339 placing our two propositions on the general election ballot. Tom Johnson seconded the motion, all council members voted yes – **motion passed.** Al Evans made the motion to adopt Resolution No. 2013-339 for Proposition No. 1 a levy tax of \$14,000 for public safety to fund fire protection and Proposition No. 2 a levy tax of \$36,000 for street work, street lights and maintenance. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- B. OLD MILL DAYS** – Steptoe Street between First & Second will be closed all day for the festivities. The parade will start on Steptoe and finish on First Street. HWY 27 will be closed between Bartlett & Steptoe during the parade. There will be detour signs posted to divert traffic on HWY 27 during the parade.

IX. COUNCIL MEMBER'S BUSINESS:

DENNY – He would like council members' approval for a proclamation for Old Mill Days celebrating our 125th anniversary. Al Evans made the motion to authorize the Mayor to sign a proclamation for Old Mill Days. Tom Johnson seconded the motion, all members voted yes – **motion passed.**

KELLI – Nothing at this time.

AL – Nothing at this time.

TOM J. – He asked that the museum committee for Old Mills Days is recognized in our Town newsletter for all their hard work to bring our Town's celebration back to life.

TOM C. – We need to also recognize the OHS honors art students, Patty Mills, Linda Crooks and Sam Dvorak.

X. TREASURER'S REPORT/APPROVAL OF CHECKS: Council members reviewed the Treasurer's Report for July 2013. Kelli Meserve made the motion to approve paid checks #23441 - #23461 in the amount of \$6,590.52 for claims and \$7,395.28 for payroll totaling \$13,985.80 from July 02, 2013 through July 15, 2013. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

XI. ADJOURNMENT: Tom Crooks made the motion to adjourn the meeting at 7:54 p.m. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer