

***Town of Oakesdale***  
***TOWN COUNCIL MEETING MINUTES***  
***For***  
***August 5, 2013***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Mary DeGon, Clerk/Treasurer; Keith Cooper, Town Marshal and Bob Hooper, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Gail Parsons, George Dewan and Garth Meyer with Whitman County Gazette.

Gail Parsons – He thanked council members for the use of the little gas station for Old Mill Days. He submitted his receipts for the paint and supplies for fixing it up. The expense totaled \$233.72. There were many, many volunteer hours spent cleaning up the small building. Gail encouraged council to finish the job of restoring the little gas station. He has some safety concerns for the bridge detour. The route does not make sense to him and it's not safe. Fourth Street is not wide enough for big harvest grain trucks. There is inadequate lightening on that street and no sidewalks. The agency who marked the detour with signs said they have to get traffic back on Steptoe by the fastest route. There are concerns for kids playing in the street by the pool. Parking at the pool minimizes Bartlett Street and many harvest trucks will prefer to go all the way down Bartlett to First Street instead of making the turn onto Fourth Street. It was suggested to have no parking by the pool on Bartlett during the bridge project. Mayor Palmer will approach the Park & Rec board about the parking concern on Bartlett Street.

George Dewan – He asked the status on testing the fire hydrants in city limits. This task has not been done yet. We will try to have our Public Works department get this done by the middle of August. The white pumper truck the Town owns needs to be moved out of the fire station and advertised as surplus. Council members have already declared the truck surplus with a minimum bid of \$3,500. George will move the truck out of the bay on August 12<sup>th</sup> and Mary will submit an ad to the Gazette for that week's edition.

- IV. **RANDY NOBLE, TD&H:** Randy gave council members a status report on the projects:

Front Street Project & Water Line Replacement

- Work in the alley is complete

- New waterline is laid from the tie-in to McCoy Street and the fire hydrant and services lines have been replaced.
- Retaining wall footings are complete and the wall formwork for the wall has started.
- Water main tie-in at Front and Steptoe was made today.
- Concrete for the retaining wall should be placed on 08-07-13
- Installation of the water main and storm drain will occur this week and next
- Curb and sidewalk should be completed by 08-26-13
- Paving should be completed by 09-06-13

#### Steptoe Sidewalk

- Sidewalk from Second Street to First Street is complete except in front of the US Post Office
- Lighting system is approved – delivery should occur in mid September
- Frontier Communication plans to relocate the telephone line via directional drilling – date of work is unknown

Randy submitted TIB Consultant Supplemental Agreements No. 4 & No. 5 for council's approval. These supplemental agreements provide for construction engineering services for Front Street Reconstruction and Steptoe Sidewalk Replacement projects. Supplement Agreement No. 4 for the Front Street Project is in the amount of \$9,220.00 and Supplement Agreement No. 5 for the Steptoe Sidewalk Project is in the amount of \$2,271.00. Both supplements have already been approved by TIB. Randy Robinson made the motion to allow the Mayor to sign both agreements. Tom Johnson seconded the motion, all council members voted yes – **motion passed**.

- V. **STILLMAN NORTON, KELLER ASSOCIATES:** He needed to reschedule for sometime next month.
- VI. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed July 15, 2013 minutes. Tom Johnson made the motion to approve the minutes as written. Kelli Meserve seconded the motion, all council members voted yes – **motion passed**.
- VII. **TOWN MARSHAL REPORT:** Keith Cooper submitted the police department's monthly report for July 2013. There were seven cases ranging from protection order violation several times to theft, harassment, noise complaint and a hit and run. Keith reported there were no issues on Old Mill Days other than Dave & Pia Hooks complaining about the loud music from the evening dance. Keith also recommended we barricade off the parking on Bartlett by the pool. He also suggested posting a lower speed limit on the detour route and Bartlett Street to 15 MPH.
- VIII. **PUBLIC WORKS REPORT:** Bob Hooper reported they replaced the water service line to the Baptist Church. The line had eight patches and started leaking again. Bartlett was

patched as good as we could for the extra heavy loads of traffic. They were busy getting the Town ready for Old Mill Days. The outdoor recycling center was cleaned up again. Bob had an email from General Pump on the suggested maintenance our wells need. Council members asked for a price quote before they would approve the maintenance.

**IX. OLD BUSINESS:**

- A. LIBRARY BUILDING PROJECT COMPLETED** – The brick work has been completed on the top of the library. Mayor Palmer would like to put on the 2014 budget funding to fix all the brick. This may need to be done in two to three stages. The grout needs to be fixed and the bricks need to be sealed.
- B. CHRONIC NUISANCE ORDINANCE** – Stephen Bishop will be present at our next council meeting and he will have the ordinance prepared for council’s review.

**X. NEW BUSINESS:**

- A. MAINTENANCE OF WELLS** – Council members reviewed an email from General Pump that discussed the needed maintenance on well #4 and well #5. The 75 HP pump is slinging a small amount of oil and needs repair. The packing box on well #5 is leaking too much. The head shaft is “hour glassed” and worn. The hydraulic valves need servicing. Council asked Bob to get an estimate of costs on the suggested maintenance.

**XI. COUNCIL MEMBER’S BUSINESS:**

**RANDY** – He commended Gail Parsons and everyone involved with organizing Old Mill Days. He hopes they can keep it going. Mayor Palmer announced they will continue having Old Mill Days the third weekend in July. The next Old Mill Days will be July 19<sup>th</sup>.

**TOM C.** – Nothing at this time.

**TOM J.** – He wanted to piggyback what Randy said about thanking the McCoy Valley Museum and Oakesdale Historical Society for putting on Old Mill Days.

**AL** – Nothing at this time.

**KELLI** – Did the bridge project start yet? The project started today. She complimented how nice the museum looks inside.

**XII. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for July 2013. Al Evans made the

motion to approve paid checks #23462 - #23489 in the amount of \$53,977.97 for claims and \$7,371.41 for payroll totaling \$61,349.38 from July 17, 2013 through August 1, 2013 AND EFT payment to WA State Department of Revenue in the amount of \$576.40 for excise taxes AND EFT payment to EFTPS in the amount of \$2,283.76 for employee federal taxes. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

**XIII. ADJOURNMENT:** Randy Robinson made the motion to adjourn the meeting at 7:43 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**

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**DENNIS PALMER, MAYOR**

**ATTEST:**

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**Mary DeGon, Clerk/Treasurer**