

***Town of Oakesdale***  
***TOWN COUNCIL MEETING MINUTES***  
***For***  
***September 16, 2013***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Council member Kelli Meserve was not in attendance. Also present was Mary DeGon, Clerk/Treasurer.

- III. **INTRODUCTION OF GUESTS:** Randy Noble with TD&H Engineering and Gail Parsons

Gail – He inquired to council members if our Town could have one stop recycling? We are waiting for an information meeting with Whitman County’s Recycling Coordinator, Judi Dunn-Gray. She was suppose to attend one of our council meetings to inform our council how our current recycling program will be changing but had to cancel due to a change in staffing. As soon as we know what is going on we will inform our community through the Town’s monthly newsletter. Gail has noticed young willow trees are starting to grow in the creek. Can we clean the creek again? It was explained the last time we were able to clean the creek of natural debris was from a grant from Department of Ecology due to the bad flooding we had in 2007. We are not allowed to clean the creek without DOE’s approval. Gail reported his delivery fuel truck was hit by one of the trucks delivering asphalt to the Front Street Project. He pointed out that the contractors need to be more considerate of private property. Gail’s delivery truck was struck by a sub-contractor, Spokane Rock Products. Gail was asked to turn the damage into that company which he had already done so. This kind of neglect needs to be reported to the contractor in charge of the project.

- IV. **TD&H:** Randy Noble reported on the status of both projects:

Front Street Reconstruction

- This project is essentially complete
- Final Acceptance Inspection was conducted on 09/12/13
- Notice of Substantial Completion was issued 09/16/13
- Density testing revealed low densities – TD&H is working with Versatile and Spokane Rock to resolve this matter. There will likely be a credit issued to the project.
- A Change Order is outstanding for \$20,000 - this is between both project

Randy requested council members to authorize Mayor Palmer to sign the change order contingent upon acceptance from TIB. Tom Johnson made the motion authorizing Mayor

Palmer to sign the Change Order upon TIB's approval. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**

#### Steptoe Sidewalk

- Frontier Communication will remove the pole, install the sign post and complete the sidewalk after the fiber optic has been relocated
- Lighting system has shipped – delivery is anticipated the week of September 23<sup>rd</sup> – installation should be completed by September 27<sup>th</sup>
- Final Acceptance Inspection was conducted on 09/12/13
- Notice of Substantial Completion was issued 09/16/13

It was mentioned that the door stop on the US Postal Office's door was not installed. Randy will be in touch with Versatile to get that taken care of in a timely matter. Randy announced this was probably his last council meeting with us as he is retiring next month. We do not know his replacement yet. Council members thanked Randy for his years of service to our Town and for helping us get funding for some much need projects.

V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed September 3, 2013 minutes. Randy Robinson made the motion to approve the minutes as written. Tom Johnson seconded the motion, all council members voted yes – **motion approved.**

#### VI. **OLD BUSINESS:**

- A. **CHRONIC NUISANCE ORDINANCE** – Nothing from Bishop
- B. **MAINTENANCE OF WELLS** – We are still getting more leads on other contacts to compare prices.
- C. **SURPLUS ADVERTISEMENT OF WHITE PUMPER TRUCK** – Council discussed the sentimental value of the truck but they have already made the motion to surplus the vehicle for a minimum bid of \$3,500. The surplus ad will be placed in the Gazette for the next few weeks. Al Evans offered to list the pumper truck on Craig's List as well.
- D. **PROJECT UPDATES** – Layne Merritt from JUB Engineers called Mary today and gave a status report on the Steptoe Street Bridge Project. The project remains on schedule and the girders will be delivered later this week. We can be expecting our first progress payment by the next council meeting.

#### VII. **NEW BUSINESS:**

- A. **CLERK'S RETURN – RESTRICTED HOURS** – Mary returned to restricted hours from her medical leave on Monday, September 9<sup>th</sup>. She will be working Monday – Friday

from 8 a.m. to 1:00 p.m. for the remainder of the month. She hopes to be back full-time by October. Mary thanked the council for their thoughts and prayers while she was mending at home from a brain hemorrhage she suffered on August 11<sup>th</sup>.

**VIII. COUNCIL MEMBER'S BUSINESS:**

**AL** – Nothing at this time

**TOM J.** – Nothing at this time

**TOM C.** – He participated in the punch list on the Front Street & Steptoe Sidewalk projects. Rachel Hovde representing the US Post Office had some concerns that were addressed. He asked why the railing at the post office was replaced with galvanized. Could it be painted? It was replaced with galvanized for maintenance purposes. The railing still has some rough spots on it that need to be sanded down and the contractor will take care of that.

**RANDY** – He asked how much longer we have our summer helper, Jeffrey DeGon. This is Jeffrey's last week then he is back to college. Randy said Jeffrey did a wonderful job this summer helping Public Works and kudos to him for being so friendly and cordial to our citizens. He always has a smile and a wave to everybody.

**IX. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report for September 2013. Al Evans made the motion to approve paid checks #23527 - #23551 in the amount of \$178,820.77 for claims and \$7,563.04 for payroll totaling \$186,383.81 from September 5, 2013 through September 13, 2013. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

**X. ADJOURNMENT:** Randy Robinson made the motion to adjourn the meeting at 8:00 p.m. Al Evans seconded the motion, all members voted yes – **motion passed.**

**ATTEST:**

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**DENNIS PALMER, MAYOR**

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**Mary DeGon, Clerk/Treasurer**