

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
October 7, 2013

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Kelli Meserve, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Stephen Bishop, Town Attorney; Mary DeGon, Clerk/Treasurer; Keith Cooper, Town Marshal and Bob Hooper, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Eric Hanson, Stephen Bishop's son-in-law and new partner to Bishop Law Office.
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed September 16, 2013 minutes. Tom Crooks made the motion to approve the minutes as written. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- V. **TOWN MARSHAL REPORT:** Keith Cooper gave his report to council members for August and September. There were fifteen cases ranging from code violations, traffic offense, theft, animal problem, civil calls and agency assist. Two dogs running at large tickets were issued.
- VI. **PUBLIC WORKS REPORT:** Bob Hooper reported there was a water leak fixed in the alley behind the Post Office. They finished pressure testing all the fire hydrants and will report back to Fire Chief, George Dewan. The culvert was extended on Williams Street/HWY 27. He will be getting all the snow removal equipment ready for winter.
- VII. **OLD BUSINESS:**
 - A. **CHRONIC NUISANCE ORDINANCE** – Stephen has prepared Ordinance No. 615 Chronic Nuisance Ordinance. Stephen made the requested changes at the meeting. Al Evans made the motion to dispense with the reading of Ordinance No. 615. Randy Robinson seconded the motion, all council members voted yes – **motion passed.** Randy Robinson made the motion to adopt Ordinance No. 615 with amended changes. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
 - B. **MAINTENANCE OF WELLS** – Bob did speak with Frank Triplett who verified the work that was suggested by General Pump is needed. General Pump gave us a detailed email that included what work was needed to be done on both pumps and worse case scenario it could cost around \$15,400. Council consensus was to obtain another bid for comparisons. Denny had contacted Fogle Pump but the person who

could help was on vacation. Denny did leave Bob's contact information with Fogle Pump.

C. WHITE PUMPER TRUCK BIDS – We received no bids on the truck. We ran the ad for two weeks in the Gazette and Al Evans posted an ad on Craig's List. There still might be some local interest as the truck has sentimental value to some. Stephen Bishop informed council that since we received no bids we could consider an offer from a private buyer. If we do not sell the truck we will need to find a place to store it.

D. PROJECT UPDATES – Randy Noble emailed council a status report on both projects:

Front Street

- This project is complete
- Asphalt density testing revealed low densities – particularly at the corner of McCoy Street. Spokane Rock has offered a \$500 credit. TD&H will meet with Versatile on 10/09/13 to resolve
- The compressive strength of the retaining wall is below that specified – but substantially within minimum design values. TD&H will meet with Versatile on 10/09/13 to resolve
- A change order is outstanding - \$10,000 – Council has authorized Mayor's signature contingent upon acceptance by TIB. Final CO amount will be negotiated with Versatile on 10/09/13
- Frontier Communications issued a Notice of Claim for damaged telephone cable – Versatile is currently working with Frontier to resolve

Steptoe Sidewalk

- Frontier Communication will remove the pole at Steptoe and First Street, install the sign post and complete the sidewalk after the fiber optic has been relocated. They will meet with their contractor this week and stop by City Hall
- Lighting system will be installed later this week. TD&H electrical sub-consultant will make the field inspection on 10/16/13
- A change order is outstanding - \$10,000 – Council has authorized Mayor's signature contingent upon acceptance by TIB. Final CO amount will be negotiated with Versatile on 10/09/13

VIII. NEW BUSINESS:

A. ORDINANCE NO. 614 BUDGET AMENDMENT – Al Evans made the motion to dispense with the reading of Ordinance No. 614 amending the 2013 budget. Randy Robinson seconded the motion, all council members voted yes – **motion passed**. Randy Robinson made the motion to adopt Ordinance No. 614 increasing Fund No. 401 Water/Sewer by \$34,336 due to replacing a water main and services lines on Front Street and increasing Fund No. 001

Current Expense by \$7,500 for repairing the brick on the library building. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

- B. RESOLUTION NO. 340 AWC BENEFIT TRUST** – Al Evans made the motion to dispense with the reading of Resolution No. 340 creating an Inter-local Agreement for our employees’ health care program. Tom Johnson seconded the motion, all council members voted yes – **motion passed.** Tom Johnson made the motion to adopt Resolution No. 340. Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**
- C. AWC HEALTH CARE PROGRAM INTER-LOCAL AGREEMENT** – Randy Robinson made the motion to allow the Mayor to sign the local agreement between the Town of Oakesdale and AWC for the Health Care Program. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- D. 2014 BUDGET ITEMS** – Council members were asked for ideas of needed items for the 2014 budget. We have a proposal from Liquid Engineering to clean our water tank again. It will be five years since the last tank cleaning. The estimated cost is \$2640 before tax. We need to purchase more gravel next year and possibly consider replacing one or both computers Mary uses. When Mary was on medical leave, Kynda Browning helped process payroll for us and commented on how slow the computers operate. The other concern is the copy machine. The last toner has been installed and that model of toner is no longer made.

IX. COUNCIL MEMBER’S BUSINESS:

KELLI – Nothing at this time

AL – He would like to see the Town acquire an emergency generator to operate the wells should we have a major power failure for a length of time. He noticed WSDOT paved the railroad crossings on Bartlett and Steptoe Streets.

TOM J. – Nothing at this time

TOM C. – Nothing at this time

RANDY – He asked that we put a reminder in the Town’s newsletter for people to move their extra cars and/or RV vehicles off the streets and alley ways to allow more access for the snow plow. Mary will put the reminder in the next newsletter.

- X. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Check Register and Receipt Register for September 2013. Tom Johnson made the motion to approve paid checks #23552 - #23596 in the amount of

\$578,528.20 for claims and \$12,687.42 for payroll totaling \$591,215.62 from September 19, 2013 through October 03, 2013 AND EFT payments to:

- WA State Department of Revenue for \$620.00 for excise taxes
- EFTPS for \$2,234.02 for employee federal taxes
- WA State Employment Security Department for \$56.06 for 3rd Quarter unemployment
- WA Department of Labor & Industries for \$1,419.35 for 3rd Quarter L & I

Kelli Meserve seconded the motion, all council members voted yes – **motion passed.**

- XI. **ADJOURNMENT:** Al Evans made the motion to adjourn the meeting at 8 p.m. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer