

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
November 4, 2013

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer. Randy Robinson, Tom Crooks, Tom Johnson, Al Evans and Kelli Meserve. Also present were Mary DeGon, Clerk/Treasurer; Keith Cooper, Town Marshal and Bob Hooper, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** None
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed October 7, 2013 minutes. Tom Johnson made the motion to approve the minutes as written. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**
- V. **TOWN MARSHAL REPORT:** Keith Cooper submitted a monthly report to council members for October 2013. There were 13 cases ranging from harassment, nuisance, traffic offense and animal problems. There is an ongoing pattern each month of the same household making many claims that prove to be false. There were no calls or incidents in Town during Halloween. Whitman County has changed their frequency for the police radio system. We will need to have our hand held radio and the radio in the police car changed to the new frequency so we can transmit to dispatch. The moose are still staying in Town and Wildlife Fish & Game have tried numerous times to get the cow and calf on the run out of Town. The department has ordered a tag through Olympia for the cow moose to be killed. The calf moose is old enough to be on its own and should leave Town. None of the council members were happy with that decision. They would hope the cow and calf could be ran out of Town.
- VI. **PUBLIC WORKS REPORT:** Bob Hooper reported the leaky fire hydrant by Crossett's Food Market has been fixed. Meters were read last week for the final time this year. The next reading will not be until March weather permitting. The brooms were replaced on the sweeper. The outdoor recycling center was cleaned up last week. All the snow removal equipment is ready to go. Bob and Mayor Palmer discussed the meeting they attended last week for single stream recycling. We like the system we have now but the new changes could mean a large dumpster would be placed outside for all recyclable and it would cost the Town to dump it. Our current system is free and recyclables are sorted inside the Willows. There will be another recycling meeting at a later date to keep discussing all the variables.
- VII. **OLD BUSINESS:**
 - A. **MAINTENANCE OF THE WELLS** – Fogle Pump did come and inspect the wells. They were not able to give us a quote due to the lack of needed equipment to pull the pump. They referred Bob to Specialty Pump. Bob will try to have them give us a quote on the repairs that are needed on the wells.

- B. WHITE PUMPER TRUCK** – We received no bids on the truck when we declared it surplus and advertised the truck. According to our Town Attorney, Stephen Bishop, we can sell it to an interested party if an offer is made. Lonny Ellis has made an offer in writing for \$1550 for the 1966 White Pumper Truck. Al Evans made the motion to accept Lonny Ellis’ bid of \$1550 for the truck as is with no warranty expressed or implied. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**
- C. 2014 BUDGET** – Council members reviewed the 2014 Preliminary Budget. A new computer was put in the budget for Mary. The current one has crashed twice this year. The computer that needs to be replaced is used for all the minutes, ordinances and resolutions along with managing emails. Al suggested getting Carbonite as a backup system for the computer. It is a small monthly fee and your computer is automatically backed up. Denny had \$50,000 added to the budget for a water systems plan to be completed by TD&H. After much discussion, council members did not want to deplete the water fund and asked for the \$50,000 to be removed from the budget. We need to consider raising our water rates first before spending that kind of money. Randy Robinson suggested \$5 per month on an increase for water. We need to start putting money in the reserve account again for such expenditures. We are barely breaking even now as our costs increase to maintain the system. This item will be added to the next agenda.
- D. PROJECT UPDATES** – Randy Noble submitted a status report on both projects:

Front Street Reconstruction Project

- This project is complete
- Versatile and sub contractor Spokane Rock have offered a \$500 credit plus an additional 1 year warranty which have been accepted.
- Versatile and sub contractor Bacon Concrete offered a \$500 credit for deficient strength in the concrete. The design was based on 2500 psi concrete. The credit was accepted.
- One change order has been negotiated and accepted in the amount of \$13,816
- Frontier Communication’s Notice of Claim for damages is currently being resolved between Frontier and Versatile.

Stephoe Sidewalk Replacement Project

- This project is complete
- Frontier Communication will remove the pole, install the sign post and complete the sidewalk after the fiber optic has been relocated.
- The lighting system is complete – L&I have made their inspection but will not allow Avista to connect the power until an arch flash sticker is applied to the control box.
- One change order has been negotiated and accepted for \$15,606

TD&H will proceed with the project closeout with TIB. They anticipate the final closeout will occur in mid November.

We have not heard from JUB this week but the contractor has removed all their equipment and the hydro seeding was being done today. This project is near completion as well.

VIII. NEW BUSINESS:

- A. TD&H TIB SUPPLEMENT AGREEMENTS #6 & #7** – Supplement #6 is for the Front Street Reconstruction Project. Versatile Industries was scheduled to work this project four 10 hours days per week. However, due to changes on the project and commitments to other projects, they worked five 10 hours days plus one Saturday. This supplement provides compensation for additional construction engineering services reflected by the extra worked hours. TIB has reviewed this supplement and finds it acceptable. Supplement #7 is for the Steptoe Sidewalk Replacement. The same reasons apply to this project as well. Randy Robinson made the motion to allow Mayor Palmer to sign both supplement agreements. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

IX. COUNCIL MEMBER'S BUSINESS:

MAYOR PALMER – He recently talked to Randy Noble from TD&H and he asked Denny to thank Mary and council members for his retirement gift. He deeply appreciated the gesture.

RANDY, TOM C., TOM J. – Nothing at this time.

AL – He has been researching a method of lining pipes instead of digging up a water leak and fixing it. The method would cost less. The only concern was for pipes that have major build up and is already reducing the flow of water would be reduced more by lining the pipe.

KELLI – Nothing at this time.

- X. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report, Check Register and Receipt Register for October 2013. Al Evans made the motion to approve paid checks #23597 - #23629 in the amount of \$23,408.67 for claims and \$9,594.74 for payroll totaling \$33,003.41 from October 10, 2013 through October 31, 2013 AND EFT payment to WA State Department of Revenue in the amount of \$677.54 for excise taxes AND EFT payment to EFTPS in the amount of \$1,780.76 for employee federal taxes. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**
- XI. ADJOURNMENT:** Randy Robinson made the motion to adjourn the meeting at 7:46 p.m. Al Evans seconded the motion, all council members voted yes – **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer