

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
January 20, 2015

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Jake Dingman, Tom Johnson and Tom Crooks. Councilmen Randy Robinson and Al Evans were not in attendance. Also present was Mary DeGon, Clerk/Treasurer.
- III. **INTRODUCTION OF GUESTS:** Dolores Haley
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed January 5, 2015 minutes. Tom Johnson made the motion to approve the minutes as written. Jake Dingman seconded the motion, all council members voted yes – **motion passed.**
- V. **OLD BUSINESS:** None
- VI. **NEW BUSINESS:**
 - A. **UPDATING PERSONNEL MANUAL** - When we had our AWC RMSA liability review last fall, they made the suggestion to update our personnel manual. AWC RMSA had their personnel attorneys review our personnel manual and make some significant changes. Council members reviewed the changes and agreed with their recommendations. Mary will update the personnel manual with the changes and resubmit the manual back to AWC RMSA for final approval.
- VII. **PLANNING:** The roof over the Library/Business Incubator has a few leaks. Bob will try to see where it is leaking above the drop down ceiling. Tom Crooks volunteered to help Bob look for the leaks. We have a prospective renter for the Business Incubator. Mary will show her the Business Incubator space on Thursday. The interested person is thinking of running a hair salon in the front available space. If she is interested, she would need to submit a business plan to council members for approval.

Old Mill Days and the All School Reunion will be Saturday, July 11th 2015.
- VIII. **COUNCIL MEMBERS BUSINESS:**

JAKE, TOM J. and TOM C. – Nothing at this time.
- IX. **TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed December 2014 Treasurer’s Report. Today was the last day to post any bills that were acquired in December 2014. The 13 month open period closed today at 4:00 p.m. Mary will input the

beginning balances for all the funds tomorrow. Tom Johnson made the motion to approve paid checks #24236 - #24246, #24255 - #24259 and #24266 in the amount of \$39,915.02 for claims and \$0 for payroll totaling \$39,915.02 for December 31, 2014 AND checks #24247 - #24254, #24260 - #24264 in the amount of \$23,658.25 for claims and \$7,100.21 for payroll totaling \$30,758.46 from January 08, 2015 through January 15, 2015. Jake Dingman seconded the motion, all council members voted yes – **motion passed.**

- X. **ADJOURNMENT:** Jake Dingman made the motion to adjourn the council meeting at 7:35 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer