

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
February 5, 2018

- I. **CALL OR ORDER:** Mayor Dennis Palmer called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Dolores Haley, Al Evans, Tom Johnson, Tom Crooks and Randy Robinson. Also present were Stephen Bishop, Town Attorney; Keith Cooper, Town Marshal and Eric McDonald, PWD.
- III. **INTRODUCTION OF GUESTS:** Steve Marsh with TD&H Engineering and Travis Hall
Travis - He wanted to know if he could or the Town could do something about the drainage along HWY 27 on the west side of the house he rents. He would need to address WSDOT about the drainage as it is a State Highway and they have the right-of-way. If Travis does something on the property he rents, that's up to him and the owners.

Steve – He presented council with information from a meeting he attended with Andy, Kim and Cynthia from DOE in December 2017:

- As of December 4, 2016, the lagoon was 6-inches over maximum elevation.
- No floats in wet wells. Uses a bubbler. Puts a bubble into the second wet well (not #1) to determine when the pumps turn on.
- Concrete box near cell 1 and has a lot of water in it.
- Trash is accumulated in wet wells – never been pumped since 2010 and Bob has never done it.
- Sampling out of wet well #2.
- Is Oakesdale ready for income survey? Per ACS survey, Oakesdale has a median income of \$49,196 and DOE's hardship (MHI 80%) starts at \$48,849. A difference of \$347. I asked Cynthia to see if DOE would pay for income survey.
- Need to get good numbers before we figure out what upgrades need to be done.
 - New operator (2018)
 - Measure flow into the lagoons with a meter. Meter pit immediately outside of lift station (not enough room to put it in the lift station) with a manhole and a remote read.
 - Sampling Numbers.
 - ✓ Measure the inflow by lift station. Just set up with composite sampler.
 - ✓ Measure outflow at chlorine contact chamber. Weekly when discharging but we only have a handful of samples and they all exceed the permit limits. Could be because discharging more than plant limits.
 - Testing
 - ✓ Switch to Anatek labs.
 - ✓ Partner with other local municipalities to get samples to lab.
 - ✓ Can be taken to Spokane or Moscow.
 - ✓ Need two dorm refrigerators for samplers.

- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed January 16, 2018 minutes. Tom Johnson made the motion to approve the minutes as written. Al Evans seconded the motion, all council members voted yes – **motion passed**.
- V. **TOWN MARSHAL REPORT:** Keith Cooper gave council members his department’s report for January 2018. There were eight cases ranging from Animal bite, animal noise complaints, disorderly, traffic offense, 9-1-1 hang-up and civil problem. The dog that bit the young girl has been removed from our Town.
- VI. **PUBLIC WORKS REPORT:** Eric McDonald gave council members a written report reviewing what he has accomplished since being hired as the new PWD on January 16th. His primary concern is for the wastewater treatment facility. Eric reviewed what updates need to be accomplished at the treatment facility. The wells have a few housekeeping issues he will take care of and noted the roof on Well#4 is leaking. He recommended building a peaked roof over the flat roof to eliminate the water pooling on the flat roof and leaking inside. The Library roof has been repaired to stop water leaking into the upper floors above the Library. This is a stop gap measure until a new roof can be installed. We will be replacing the gutters as well on the Library. City Hall needs some minor repairs. The façade needs painted again and caulking around windows. The entry carpet needs replacing. They are working on the street sweepers to get them ready to use to sweep up the gravel from winter. They will also be locating and cleaning debris from the storm drains.
- VII. **OLD BUSINESS:** None
- VIII. **NEW BUSINESS:**
- A. **REQUEST FOR SOQ’S FOR ENGINEERS FOR 2018 & 2019** – Mary placed the ad in the Gazette to run 2 weeks. All SOQ’s are due by Friday, February 16th by 4:00 p.m. Council will decide at the next council meeting what two councilmen will review all SOQ’s and make a recommendation to the council at our March 5th council meeting.
- B. **SWEDA UPDATE** – Council members reviewed an update from SWEDA on their major projects for the past year. Dolores Haley would like to attend their next meeting to understand what SWEDA is about.
- C. **2018 .09 FUNDING** – Council members received copies of the 2018 Request for Funding Proposals from the Whitman County Economic Development Public Facilities (.09) Funds. Applications are due by March 30th by 5:00 a.m. to the County Commissioner’s Office. There are \$100,000 total funds available for economic development projects.
- IX. **COUNCIL MEMBER’S BUSINESS:** None

- X. **TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report, Check Register and Receipt Register for January 2018. Al Evans made the motion to approve paid checks #25733 -25753 in the amount of \$59,368.55 for claims and \$10,627.20 for payroll totaling \$69,995.75 from January 18, 2018 through January 31, 2018. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**
- XI. **ADIJOURNMENT:** Al Evans made the motion to adjourn the meeting at 8:10 p.m. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

TOM CROOKS, COUNCILMAN