

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
May 20, 2019

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:00 pm.
- II. **ROLL CALL:** Mayor Dennis Palmer, Dolores Haley, Tom Johnson, Tom Crooks and Randy Robinson. Councilman Al Evans was not in attendance. Also present was Mary DeGon, Clerk/Treasurer.
- III. **INTRODUCTION OF GUESTS:** Kirsten Wilson with the WA State Department of Enterprise Services, Scott Lewis with Apollo Solutions, Cory & Meghan Doneen, Pete Baljo and Pat Maley.

Pete and pat were here to listen to our guest speaker's presentation.

Cory and Meghan purchased four lots off of Roberts Road that are in the city limits and asked what would be the chances that council would approve to vacate a portion of two streets that go through the lots. They would need to complete a petition, provided by our Town Attorney, for requesting the Town to vacate a street or alley and then get the property surveyed for legal description. Mary will discuss this with our Town Attorney to confirm what is needed to consider this request. Cory & Meghan did submit an aerial map of the lots to council members.

- IV. **SCOTT LEWIS, APOLLO SOLUTIONS:** He was here today to make another presentation for energy efficiency to council members and he asked Kirsten to join him. They would like the opportunity to do a site survey to make a list of components for council members to consider in energy savings or primary solar. The first two steps in the five step process are at no cost to the Town. We would need to enter into an interagency agreement between the Town and WA State Department of Enterprise Services through its Energy Program. No fees are charged until a project is identified and chosen by council members. Grants could cover up to 2/3 of the costs. Council will consider the opportunity for energy savings.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed May 6, 2019 minutes. Tom Johnson made the motion to approve the minutes as written. Dolores Haley seconded the motion, all council members voted yes – **motion passed.**
- VI. **OLD BUSINESS:**
- A. **PROPERTY DAMAGE CLAIM** – Mary was notified by Gordon Gardner that he and our insurance company have reached a settlement over said damages caused by

our plow truck in February while plowing snow. We should receive claim information from our agency soon.

- B. **SURPLUS 1999 PWD PICKUP** – The surplus notice will run in the Whitman County Gazette in their May 16th and May 23rd editions. Minimum bid remains at \$1,600. Sealed bids will be accepted until May 30th by noon at which time bids will be opened.
- C. **AVISTA SMART METERS** – Avista and their sub contractor, Wellington, have been in town for a week or so now installing smart meters. When they pulled the meter at Well#5 it arced and caused some damage. Crews were on scene repairing the damage within the hour. The well was back on-line later that evening.

VII. NEW BUSINESS:

- A. **CROW FARM REQUEST TO VACATE ALLEY** – This has been tentatively moved to June 6th council meeting.
- B. **2018 ANNUAL REPORT – due to WA State 5/30** – Mary attended the BIAS training last week for the preparation and submission of our 2018 annual report due to the State Auditor’s office by the end of the month. Our report will be electronically submitted through their secure portal by the due date.
- C. **AGREEMENT FOR ENGINEERING SERVICES – Water Tower** – Council members reviewed an agreement between TD&H Engineering and the Town for problem solving the overflow issues on the water tank. Tom Johnson made the motion to allow the Mayor to sign the agreement for engineering services. Randy Robinson seconded the motion, all members voted yes – **motion passed**.

On a side note – council members consensus was to enter into phase one and two with Apollo Solutions to see if they can find any energy savings for the Town.

VIII. COUNCIL MEMBER’S BUSINESS:

DOLORES, TOM J., TOM C. AND RANDY – None

- IX. **TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report for May 2019. Tom Johnson made the motion to approve paid checks #26447 - #26462 in the amount of \$9,047.34 for claims and \$3,950.05 for payroll totaling \$12,997.39 from May 8, 2019 through May 15, 2019. Dolores Haley seconded the motion, all council members voted yes – **motion passed**.
- X. **ADJOURNMENT:** Randy Robinson made the motion to adjourn the council meeting at 8:07 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer