

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
August 5, 2019

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Dolores Haley, Tom Johnson, Tom Crooks and Randy Robinson. Councilman Al Evans was not in attendance. Also present were Mary DeGon, Clerk/Treasurer and Brad Sullivan, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** None
- IV. **MEHGAN DONEEN – BUSINESS INCUBATOR:** Not present
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed July 15, 2019 minutes. Tom Johnson made the motion to approve the minutes as written. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**
- VI. **TOWN MARSHAL REPORT:** Keith Cooper is on vacation this week. He did submit his department’s report for July 2019 to council members. There were 14 cases ranging from welfare check, stray animals (goats), medical, communications, domestic dispute, disabled vehicle, suspicious, civil, gas thefts and animal problem.
- VII. **PUBLIC WORKS REPORT:** Brad Sullivan gave council members a list of completed projects and upcoming projects. We installed one new water service line, replaced two water service lines and repaired two water leaks on East Bartlett. The backup power source for the water tower communication system was hit by lightning and the batteries and charger had to be replaced. We replaced the starter on Well #5. Crosswalks were repainted before Old Mill Days. We purchased grinding from Shamrock for patching streets. The overflow pipe off the water tower was patched. Well #4 needs a new roof and that project should be completed by the end of September. Our water facility inspection with Department of Health is scheduled for August 8th and our sewer facility inspection with Department of Ecology is scheduled for August 21st.
- VIII. **OLD BUSINESS:** None
- IX. **NEW BUSINESS:**
 - A. **BUSINESS INCUBATOR PROPOSAL** – Mary informed council members that if we do rent the back half of the Business Incubator, we will need to add screens to the windows and put a lock on the door. The front window in the main part of the Business Incubator has a broken seal and the glass needs to be replaced.

- B. WATER TOWER OVERFLOW PIPE** – Mayor Palmer has discussed the possibility of changing the direction of the overflow pipe with TD&H Engineering to go over the backside of the hill approximately 500 ft thru farm ground owned by Crow Farms to a drainage ditch. Mayor Palmer talked to Brian Crow about getting an easement between Crow Farms and the Town of Oakesdale to re-route the over flow pipe. The work would not take place until the crop has been harvested. Brad is checking with Steve at TD&H if we can increase the size of the discharge pipe. Mayor Palmer will make sure all the legal documents are completed and filed before any work begins.
- C. TIB 2020 APPLICATION PROCESS** – We will not be submitting an application for the 2020 funding cycle with TIB as our current street project is being funded in 2020 by TIB.
- D. DOE LOAN REFUSED** – Council reviewed an email from Kim Prisock with DOE which informs Mary that the Town of Oakesdale is now eligible for pre-construction hardship. This means DOE will cover half the amount of the loan funding. We have the right to refuse the funding we were awarded in January 2019 and reapply during this year’s funding cycle. The original application requested \$169,000 in funding for a Wastewater Facility Plan, Inflow & Infiltration Study, and purchase (2) sewer flow monitors, purchase a sewer camera, purchase (2) composite sewer samplers and purchase (2) dorm size refrigerators. Kim asked for a letter from the Mayor stating we are declining the SFY2020 funding due to our pre-construction hardship status and we will apply again in 2019. By waiving off the first funding we will save over \$84,500.
- E. TIB PROJECT 2019/2020 UPDATE** – A few weeks ago Geo Tech was here getting six to nine core samples on the location of our TIB project for archeological study for site assessment.
- F. DOH APPROVAL ON SWSMP** – Council members reviewed a copy of a letter from Department of Health approving our Small Water System Management Program effective July 16, 2019. The SWSMP was submitted to DOH by TD&H Engineering on February 16, 2018. Revisions were submitted on January 4, 2019 and April 24, 2019. Our water system is approved for 300 water connections on the current water system.

X. COUNCIL MEMBER’S BUSINESS:

DOLORES – None

TOM J. – None

TOM C. – None

RANDY – He heard over the weekend that kids are trying to get into the empty businesses and/or breaking windows out on the buildings. Those property owners need to be diligent

and secure their buildings. We need to check with Keith when he gets back from vacation on making sure the owners do a better job of securing access to the empty buildings. We have been asked by Meghan Doneen if she can ride her horse on Town property by Well #5. Randy said there are many other places she could ride her horse and it is not a practice we want to get started by having horses rode on Town owned property. We appreciate her asking, but politely we need to respond no on this request.

- XI. TREASURER'S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer's Report, Check Register and Receipt Register for July 2019. Tom Johnson made the motion to approve paid checks #26547 - #26572 in the amount of \$8,056.83 for claims and \$9,823.24 for payroll totaling \$17,880.07 from July 17, 2019 through July 31, 2019. Dolores Haley seconded the motion, all council members voted yes - **motion passed.**
- XII. ADJOURNMENT:** Randy Robinson made the motion to adjourn the council meeting at 7:44 p.m. Tom Crooks seconded the motion, all council members voted yes - **motion passed.**

DENNIS PALMER, MAYOR

ATTEST:

Mary DeGon, Clerk/Treasurer