

***Town of Oakesdale***  
***TOWN COUNCIL MEETING MINUTES***  
***For***  
***September 3, 2019***

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Mayor Dennis Palmer, Dolores Haley, Tom Johnson, Tom Crooks and Randy Robinson. Councilman Al Evans was not in attendance. Also present were Mary DeGon, Clerk/Treasurer; Keith Cooper, Town Marshal and Brad Sullivan, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Marletta Sisak
- IV. **MARLETTA SISAK – RUCK FOR THE FALLEN:** She came to our council meeting to ask the Town Council permission to hold a Ruck for the Fallen charity event in Oakesdale on November 30<sup>th</sup>. Ruck for the Fallen is a charity her son Mitch Kriebel began to honor those first responders that have fallen or have been harmed in the line of duty. Mitch currently serves in the Army as a Master Sergeant – E8. He will be home for Thanksgiving and would like to have a Ruck in Oakesdale while he is home. This started as a family and friends Ruck, but now has grown into something much bigger. The band, Madison Rising, has contacted Mitch and would like to be a part of his Ruck. The Ruck will feature a 5K and 10K run with Mitch and other service personnel wearing their ruck sacks with weight in them representing our fallen first responders. They believe that carrying the burden of loss in the ruck sacks to be a honor for those who have willfully placed themselves in harm’s way or sacrificed their lives for everyone’s freedoms and way of life. Officer Cooper has volunteered to map out the 5K and 10K runs. They are hoping to line Steptoe Avenue with veterans, law enforcement, firemen and first responders to thank them for their service. Council members said it would be an honor having a ruck in Oakesdale. Marletta will keep us posted on event updates and ballpark figures of possible attendance. She will be contacting WCFD#10 as well to use the fire station for the event. We can block off parts of Steptoe Avenue and 2<sup>nd</sup> Street for the event. We will declare a proclamation at the next meeting showing our support for the Ruck for the Fallen.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed August 19, 2019 minutes. Tom Johnson made the motion to approve the minutes as written. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**
- VI. **TOWN MARSHAL REPORT:** Keith Cooper gave his department’s report for August 2019. There were 17 cases ranging from illegal discharge of fireworks, abnormal behavior, APS referrals, attempted burglary, animal problems, vehicle prowl, suspicious, civil issues, unattended death, unsecure premises, medical and illegal burn. Council members noticed out of the 17 cases, 8 were at the same residence on the 500 block of west Steptoe Avenue.

**VII. PUBLIC WORKS REPORT:** Brad Sullivan reported to council what projects have been completed last month in Public Works and what projects are upcoming. The water tower over flow pipe has been repaired, we completed a DOE inspection of the treatment facility and a DOH inspection of the wells and water tower and we have rocked part of the dike around the lagoons where some of the areas had sloughed off. We will be repairing the roof on the little gas station and re-roofing well #4 this month. We will be gearing up to patch potholes and streets in the next 3 to 4 weeks. Brad asked if we are going to continue putting out the Cougar flags on home WSU football games. We are missing around 8 flags and poles from fans taking them after a big win through the years. The remaining flags are getting pretty tattered. We will need more flags and poles if we are going to continue to show our support. Randy noted that all the small communities along HWY 27 show their support on home game days and display the Cougar flags. We are the alternate football route to the WSU games and it would be noticed if we did not continue to display the flags. Mary will try to reach out to WSU inquiring if we can get more flags. The newer PW pickup was involved in a minor fender bender in Spokane on August 27<sup>th</sup> at a stop light. It was a non injury accident and the front fender took the brunt of the impact. A claim has been filed with our insurance carrier and we will be getting the pickup fixed.

**VIII. OLD BUSINESS:**

**A. BUSINESS INCUBATOR REPAIR ESTIMATE** – Last week we had River City Glass come look at the windows in the business incubator spaces. There are 3 windows that have broken seals and mold growing between the panes of glass in the front half of the space. The glass can be replaced in those windows. We will be installing five screens into the windows in the back half of the space. Hopefully we will have a quote by the next council meeting.

**IX. NEW BUSINESS:**

**A. WHITMAN COUNTY HAZARD MITIGATION PLANNING PARTNERSHIP** – The Town of Oakesdale continues to partner with Whitman County to be in compliance with the Disaster Mitigation Act (DMA). Mayor Palmer will be our point of contact for this process and Mary DeGon will be an alternate point of contact if Mayor Palmer is unable to attend the planning sessions.

**B. DOE FACILITY INSPECTION** – We had our Treatment Facility inspection by Department of Ecology on August 21<sup>st</sup>. The inspection went very well and there were only exit recommendations:

- All DMR reports for the Treatment Plant must be on file at City Hall for 3 years
- BOD & TSS levels should not be any higher than 250 each month when testing
- There must be a copy of the discharge permit kept at City Hall and the Treatment Facility at all times.
- All manuals for the equipment need to be kept together in a file at City Hall
- Log books must be initialed for each recording

- Keep an inventory of spare parts
- Log books need to be available on all equipment maintenance
- We need to add a spill kit to the Treatment Facility
- Repair the fence around the lagoons
- Repair the dike

**C. DOH FACILITY INSPECTION** – We had our water facilities inspection on August 13<sup>th</sup> by the Department of Health. We had another good outcome on our inspection and received only exit recommendations:

- Add a faucet to each well for water sampling purposes
- Check all vents in well houses for screens and make sure all pipes are at a 90 degree angle
- Add plugs to all unused chlorine tubes at each well house
- Add a plug to the 6 inch flush tube at the wells
- Add a containment area under the oil furnace tank in the city shop
- Add a containment cabinet for all aerosol cans to be stored
- Contain all automotive oils and fluids as well

**X. COUNCIL MEMBER’S BUSINESS:**

**DOLORES** – The County posted a tax sale sign on the house across from hers a few weeks ago. Someone has torn down the notice. She thought maybe we should let someone know the sign has been removed. Mary will contact the County and let them know via email.

**TOM J., TOM C. AND RANDY** – None

**XI. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for August 2019. Tom Johnson made the motion to approve paid checks #26601 - #26617 in the amount of \$2,885.12 for claims and \$8,589.48 for payroll totaling \$11,474.60 from August 20, 2019 through August 29, 2019. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**

**XII. ADJOURNMENT:** Dolores Haley made the motion to adjourn the council meeting at 8:10 p.m. Tom Johnson seconded the motion, all council members voted yes – **motion passed.**

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**DENNIS PALMER, MAYOR**

**ATTEST:**

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**Mary DeGon, Clerk/Treasurer**