

*Town of Oakesdale*  
**TOWN COUNCIL MEETING MINUTES**  
*For*  
*June 7, 2021*

**\*\*PUBLIC HEARING FOR SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (STIP) – Mayor Dennis Palmer opened the Public Meeting at 7:00 p.m. The only changes to the STIP were to remove two completed projects and add two chip seal projects which are happening this summer. Being no comments from the public, Mayor Palmer closed the Public Hearing at 7:03 p.m.**

I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:04 p.m. following the Public Hearing. Al Evans led us in the Pledge of Allegiance.

II. **ROLL CALL:** Mayor Dennis Palmer, Bill Auvil, Al Evans and Randy Robinson. Councilmen Tom Crooks and Tom Johnson were not in attendance. Also present was Mary DeGon, Clerk/Treasurer.

III. **INTRODUCTION OF GUESTS:** Dylan Doneen

He asked if the water project will be happening in front of his house on 3<sup>rd</sup> Street. Yes! He wants to make sure if his paved driveway is disturbed during the project, it would be put back as it was found. We will make sure the contractor understands that.

IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed May 3, 2021 council minutes and May 11, 2021 special meeting minutes. Randy Robinson made the motion to approve both sets of minutes as written. Bill Auvil seconded the motion, all council members voted yes – **motion passed.**

V. **TOWN MARSHAL REPORT:** None

VI. **PUBLIC WORKS REPORT:** Mary gave the report to council members for May 2021. Projects completed: repaired the fence around the lagoons, prepped streets for crack sealing, installed new water service for Kelly Cook and had an EPA/DOE inspection of the Treatment Plant. They continue to mow and spray weeds. The fish stocking permit from WA State Fish and Wildlife was approved for our lagoon. The steel gate will be installed into the pond to prevent the fish from leaving the pond. We ordered 45 grass carp fish to help eat the duck weed in the pond. The fish will be shipped in a few weeks.

VII. **OLD BUSINESS:**

A. **INTER-LOCAL AGREEMENT WITH WHITMAN COUNTY – No updates**

- B. **NOTIFICATION TO PUBLISH A LOCAL VOTERS' PAMPHLET** – We have the right per RCW 29A.32.220(2) to petition the legislative authority to waive the cost and from participating in the 2021 General Election Voters' Pamphlet due to financial hardship. Randy Robinson made the motion to submit the waiver request to Whitman County's Board of County Commissioners. Bill Auvil seconded the motion, all council members voted yes – **motion passed**.
- C. **LIBRARY .09 FUNDING PROJECT** – Replacing the front door of the library could be a problem. The low bidder of replacing the front door, Steve's Glass, is not able to install the door until September or October due to a shortage in glass and parts. The project needs to be completed by August 1, 2021. Council would like to see it rebid if we need to find a company available before the closing deadline.
- D. **STIP – RESOLUTION NO. 2021-403** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2021-403 revising the Comprehensive Street Program. Bill Auvil seconded the motion, all council members voted yes – **motion passed**. Randy Robinson made the motion to adopt Resolution No. 2021-403 Six Year Transportation Improvement Program for years 2021-2026. Al Evans seconded the motion, all members voted yes – **motion passed**.
- E. **RADAR SPEED SIGNS** – We have the approval from WSDOT for the position of the solar speed limit signs along HWY 27 south of Steptoe Avenue. We need to purchase the poles per WSDOT requirements to get them installed. Avista would not approve the solar speed limit signs being put on power poles. Bill Auvil will assist in the installation process.

VIII. **NEW BUSINESS:**

- A. **AMENDMENT TO OWNER-ENGINEER AGREEMENT** – Council members reviewed a copy of Amendment #2 from our engineers for modified services on our water project. This is for the topographic survey, boundary survey, geotechnical report, preliminary SCADA plans and RPR on site to assist engineer. Randy Robinson made the motion to allow the mayor to sign the amendment #2. Bill Auvil seconded the motion, all council members voted yes – **motion passed**.
- B. **2020 ANNUAL REPORT REVIEW** – Council members reviewed the 2020 annual report that Mary submitted to the state on May 25, 2021. They reviewed Schedule 1, Statement C-4, Schedule 6, Schedule 7, Schedule 9, Schedule 11, Schedule 15, Schedule 16, Schedule 19, Schedule 21 and the notes to the financial statements. Randy Robinson made the motion to approve the annual report review. Al Evans seconded the motion, all council members voted yes – **motion passed**.

- C. **TOWN COUNCIL CANDIDATE LIST** – Mary printed the 2021 General Election candidate list for Oakesdale from the Whitman County Elections website. All positions are running unopposed: Mayor – Dennis Palmer, Council Position #2 Bill Auvil, Council Position #4 Randy Robinson and Council Position #5 Claudia Louk.
- D. **ORDINANCE NO. 646 ZONE POULTRY UPDATE** – Randy Robinson made the motion to dispense with the reading of Ordinance No. 646 amending types of poultry allowed in Rural and Urban Residential Districts. Al Evans seconded the motion, all council members voted yes – **motion passed**. Bill Auvil made the motion to adopt Ordinance No. 646 that poultry shall mean chickens, only, and shall not include roosters, turkeys, geese, ducks, peacocks, pigeons, birds of prey, game birds or any other type of poultry. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.
- E. **DOE WARNING LETTER FOR DISCHARGE PERMIT** – Council members reviewed a copy of the warning letter received informing us we generated 87 permit violations when discharging the lagoons for pH, BOD’s, TSS and chlorine for 2019 – 2020. However, DOE does recognize our staff have worked hard to improve the Treatment Plant operations and only had five violations for the last discharge permit season. We are required to address each issue in our response letter to DOE which is due by this Friday.
- F. **2021 LEVIES** – Council members reviewed last year levy amounts and needs of the Town. Members’ consensus was to run Proposition 1 – Safety Levy for \$14,000 for the WCFD#10 fire protection and emergency medical services coverage for the Town; Proposition No. 2 – Street Levy for \$41,000 for street work, street expenses, street lights and maintenance for the Town; and Proposition 3 – Chip Sealing Street for \$50,000. This will be adopted by Resolution at our next council meeting.
- G. **WATER PROJECT UPDATE** – Pre-con meeting will be June 15<sup>th</sup> at City Hall. We have a tentative start date of June 24<sup>th</sup>; however, they are having a hard time getting fittings for connecting the water pipe. The water project may not start until after the 4<sup>th</sup> of July.

IX. **COUNCIL MEMBERS’ BUSINESS:**

**BILL** – He asked if the property owners are still responsible for maintaining the sidewalk in front of their property. According to our Town codes, yes.

**AL** – None

**RANDY** – None

- X. **TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Check Register and Receipt Register for May 2021. Al Evans made the motion to approve paid checks #27484 - #27535 in the amount of \$121,442.49 for claims and \$23,394.34 for payroll totaling \$144,836.83 from May 4, 2021 through June 2, 2021. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**
- XI. **ADJOURNMENT:** Bill Auvil made the motion to adjourn the council meeting at 8:05 p.m. Randy Robinson seconded the motion, all council members voted yes – **motion passed.**

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DENNIS PALMER, MAYOR

ATTEST:

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MARY DEGON, CLERK/TREASURER