

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
for
January 3, 2022

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:00 p.m. Claudia Louk led us in the Pledge of Allegiance.
- II. **ROLL CALL:** Mayor Dennis Palmer, Bill Auvil, Al Evans, Claudia Louk, Tom Crooks and Randy Robinson. Also present were Mary DeGon, Clerk/Treasurer and Keith Cooper, Town Marshal.
- III. **OATH OF OFFICES:** Mayor Palmer and councilmembers Randy Robinson, Bill Auvil and Claudia Louk were all sworn in to office.
- IV. **INTRODUCTION OF GUESTS:** None
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed December 20, 2021 minutes. Randy Robinson made the motion to approve the minutes as written. Tom Crooks seconded the motion, all council members voted yes – **motion passed.**
- VI. **TOWN MARSHAL REPORT:** Keith Cooper gave his department’s report for December 2021. There were ten cases ranging from fraud, disorderly, suspicious, domestic dispute, traffic offense, unsecure premise, traffic hazard, animal problem and burglary.
- VII. **PUBLIC WORKS REPORT:** Mary gave the monthly report for Public Works. No projects were completed in December as the crew have been busy plowing snow and sanding streets. Upcoming projects include installing our older generator at the discharge station at the lagoons, replace the electrical panel in Well #4 and replace the metal trim on the Old Fire Station.
- VIII. **OLD BUSINESS:**
 - A. **REMINDER – TOM JOHNSON’S MEMORIAL SERVICE THIS WED. JAN 5TH AT 11AM –** Tom’s services will be at the Presbyterian Church on Wednesday, January 5th at 11 a.m. Claudia suggested council members each donate money to put in the sympathy card for Patty to use where it is needed most instead of sending flowers. Each person will donate \$20 to put in the card for Tom’s wife to use where she may need the help.
- IX. **NEW BUSINESS:**
 - A. **RESOLUTION NO. 2022-408 OFFICIAL TOWN NEWSPAPER –** Randy Robinson made the motion to dispense with the reading of Resolution No. 2022-408 designating an official Town newspaper. Bill Auvil seconded the motion, all council members voted yes – **motion passed.** Randy Robinson made the motion to adopt Resolution No. 2022-408 designating the Whitman County Gazette as the official Town’s newspaper for 2022. Al Evans seconded the motion, all council members voted yes – **motion passed.**

- B. RESOLUTION NO. 2022-409 SALARIES OF TOWN OFFICIALS** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2022-409 setting the salary of certain public officials. Bill Auvil seconded the motion, all council members voted yes – **motion passed**. Claudia Louk made the motion to adopt Resolution No. 2022-409 setting the Clerk/Treasurer monthly salary at \$4,027.04; the Asst Public Works Director monthly salary at \$3,642.09; the Town Marshal monthly salary at \$1,092.62 and the Building Inspector’s monthly salary at \$265.20. The Town will pay employee, spouses’ and dependent children’s medical, dental and vision for the Clerk/Treasurer and Asst Public Works Director effective 01/01/22. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.
- C. RESOLUTION NO. 2022-410 REVISED PERSONNEL POLICY** – Al Evans made the motion to dispense with the reading of Resolution No. 2022-410 revising the personnel policy. Randy Robinson seconded the motion, all council members voted yes – **motion passed**. Bill Auvil made the motion to adopt Resolution No. 2022-410 revising the personnel policy to include Christmas Eve as a paid holiday. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.
- D. RESOLUTION NO. 2022-411 REVISED COST ALLOCATION PLAN** – Tom Crooks made the motion to dispense with the reading of Resolution No. 2022-411 revising the cost allocation plan for 2022. Al Evans seconded the motion, all council members voted yes – **motion passed**. Al Evans made the motion to adopt Resolution No. 2022-411 revising the cost allocation plan for 2022 allocating the Clerk/Treasurer’s time 53% to CE Fund 001 and 47% to Water/Sewer Fund 401; Mayor and Council Members 100% to CE Fund; PWD time 68% to Water/Sewer Fund 401 and 32% to Street Fund 101; Assistant PWD 65% to Water/Sewer Fund 401 and 35% to Street Fund 101 and the part-time PW position shall be allocated 50% Water/Sewer Fund and 50% Street Fund 101. Bill Auvil seconded the motion, all council members voted yes – **motion passed**.
- X. COUNCIL MEMEBR’S BUSINESS:** None
- XI. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Check Register and Receipt Register for December 2021. Al Evans made the motion to approve paid checks #27835 - #27854 in the amount of \$2,301.67 for claims and \$5,972.84 for payroll totaling \$8,274.51 from December 28, 2021 through December 30, 2021. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.
- XII. ADJOURNMENT:** Randy Robinson made the motion to adjourn the council meeting at 7:25 p.m. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.

ATTEST:

DENNIS PALMER, MAYOR

MARY DEGON, CLERK/TREASURER