

Town of Oakesdale

TOWN COUNCIL MEETING MINUTES

June 6, 2022

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7 p.m. Brad Sullivan lead us in the Pledge of Allegiance.
- II. **ROLL CALL:** Mayor Dennis Palmer, Bill Auvil, Claudia Louk, Tom Crooks and Randy Robinson. Councilman Al Evans was not in attendance. Also present were Mary DeGon, Clerk/Treasurer and Brad Sullivan, Public Works Director.
- III. **INTRODUCTION OF GUESTS:** Steve Marsh with TD&H Engineering

Steve gave an update on the water project – the project is starting to get wrapped up. This has been a very wet spring and has made getting a paving date a bit of a challenge. Paving has been tentatively scheduled for June 14th. We will have the final walk through after the paving has been completed to create a punch list. The SCADA system has been scheduled for June 21st to be implemented – the communication between the wells and the water tower. The contingency for this project has been burnt so to speak. As of today, the contractor has \$106,000 in liquidation damages. We have enjoyed having our first engineer back with TD&H, Randy Noble as the inspector for the project on site.
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed May 2, 2022 minutes. Bill Auvil made the motion to approve the minutes as written. Claudia Louk seconded the motion, all members voted yes – **motion passed**.
- V. **TOWN MARSHAL REPORT:** Keith Cooper was not available to attend the council meeting, but he did submit a department report for May 2022. There were eleven cases ranging from warrant arrest, APS referral, non-injury accident, theft, welfare check, public programs, vagrancy, and civil issue.
- VI. **PUBLIC WORKS REPORT:** Brad Sullivan gave the report on what projects they have been working on. The new water line from the water project at 209 N Washington failed. During the repair of that line, they found an old water main still charged that needs to be capped. The side library door has been replaced. There is a water leak by the Presbyterian Church water meter on Steptoe Avenue. Replaced the water service line at 508 N Third. We will be installing the new flow meter for the sewer this week with the assistance of TD&H Engineering (weather permitting). The tin and trim at the old fire station was completed around the section housing the police car.
- VII. **OLD BUSINESS:**
 - A. **SURPLUS LOT 11 BLOCK 17 OFF OF BARTLETT** – Bill Auvil reported the appraisal has been completed for \$850 and he is awaiting the official documents to submit to the Town and the Town’s attorney. The small tract appraised for \$2,300. Whitman County shows the value at \$1,000. He would like to find out from the Town’s Attorney if he can trade a piece of his lot

for the Town's lot. If not, he will continue to purchase the small tract of property. Mary will refer this to Eric Hanson, Town Attorney.

VIII. NEW BUSINESS:

- A. RESOLUTION NO. 2022-412** – Mary DeGon read Resolution No. 2022-412 to council members regarding the request from Derek & Christa Henley to install a temporary fence to be placed on the unused Town right-of-way on the south side of Pearl Street between First Street and Front Street for their daughter's fair project of raising two goats. They may erect 40 ft of temporary fencing on Pearl Street provided when the Town should need to utilize Pearl Street the fence must be removed immediately. The resolution allows for the temporary fence to be placed through September 2023. Claudia Louk made the motion to adopt Resolution 2021-405 allowing the temporary fence for Derek & Christa Henley. Bill Auvil seconded the motion, all council members voted yes – **motion passed**.
- B. 6YR TRANSPORTATION IMPROVEMENT PROGRAM (STIP)** – Council members reviewed last year's STIP and what changes could be made for this year. Steve Marsh informed council there are funds available through WDSOT to add a sidewalk to the baseball field on Williams. There are two funding sources from WSDOT our sidewalk project would qualify for and council gave their approval to apply for both funding sources. This project was already on the STIP but will be updated with the information we received from Steve. We will have the Public Hearing before the regular council meeting at 7 p.m. on July 5th for the STIP.
- C. DAMAGE CLAIM FILED BY BILL & JODI LANIUS** – Council members reviewed a letter from the contractor's insurance company, The Hartford, denying the claim of chlorinated water backing up into their finished basement while the contractor was flushing a water main. Their attorney will now be filing charges against the Town for the damages.
- D. COUNCIL MEMBER'S COMMITTEE POSITIONS** – Council members reviewed the council committees and made two changes – move Bill Auvil to chair Streets & Lights and move Randy Robinson to chair Ecology/Flood Control.
- E. 2021 ANNUAL REPORT** – Council members received a complete copy of the 2021 Annual Report that was filed by Mary DeGon on behalf of the Town of Oakesdale on May 26, 2022. Council members had copies of the complete and submitted report. They reviewed the following:
- 2021 Treasurer's Report ending balance and outstanding claims
 - Schedule 1 revenues & expenditures
 - Statement C-4 totals – matched the Treasurer's Report, Schedule 6 & Schedule 11
 - Schedule 6 – matched Statement C-4 and no unreconciled variances
 - Schedule 7 - outstanding items matched the Treasurer's Report
 - Schedule 9 – our liabilities of compensated absences, pension and general obligation
 - Schedule 11 – beginning balance matched ending of 2020 Schedule 11, ending balance matched Schedule C-4
 - Schedule 15 – state funding from DOE
 - Schedule 16 – federal funding from Department of Treasury and EPA thru Department of Health Office of Drinking Water
 - Notes to the Schedule 16
 - Schedule 19 – no labor relations consultants

- Schedule 21 – risk assumption
- Notes to the Financial Statements

Mary reminded council members that our federal audit started today for the water project. The auditor will also be conducting a financial audit of 2021. The auditor came this morning and grabbed the boxes needed for the audit.

IX. COUNCIL MEMBER’S BUSINESS:

BILL – He asked Mary to pass on the information to the Town Attorney regarding the option of trading property for property. If that is not an option, he will still proceed with the purchase.

CLAUDIA – She had a concerned citizen ask how would the Town communicate to the citizens if there was a dire emergency situation. The example used was the wildland fire that devastated Malden. We have looked into a communication system that would call everyone of the emergency. The company did not return our inquires. We have in the past used the patrol car and fire trucks PA systems to drive down each street alerting citizens of the situation.

TOM – Did we find the problem with Penny Rickett’s backed up sewer line? Yes, it was broken on her side. Her sewer service line had come unhooked from a bell part connecting it the rest of the way to the main. It had nothing to do with the construction crew working on McCoy. However, the construction crew felt bad for her and fixed it for her.

RANDY – PNW needs to clean up the rotten grain piles they have along HWY 27 by their grain tanks. It’s been there for months now and it stinking up the whole town. Mayor Palmer will notify them to get it cleaned up.

X. TREASURER’S REPORT/APPROVAL OF CHECKS: Council members reviewed the Treasurer’s Report, Check Register and Receipt Register for May 2022. Randy Robinson made the motion to approve paid checks #28021 - #28059 in the amount of \$12,170.93 for claims and \$21,346.10 for payroll totaling \$33,517.03 from May 03, 2022 through May 31, 2022. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.

XI. ADJOURNMENT: Claudia Louk made the motion to adjourn the council meeting at 8:03 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.

DENNIS PALMER, MAYOR

ATTEST:

MARY DEGON, CLERK/TREASURER