

Town of Oakesdale  
TOWN COUNCIL MEETING MINUTES  
For  
December 5, 2022

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:00 p.m. Randy Robinson led us in the Pledge of Allegiance.
- II. **ROLL CALL:** Mayor Dennis Palmer, Bill Auvil, Claudia Louk, Tom Crooks and Randy Robinson. Councilman Al Evans was not in attendance. Also present were Mary DeGon, Clerk/Treasurer and Keith Cooper, Town Marshal.
- III. **PAUL KIMMELL – AVISTA:** Not present
- IV. **INTRODUCTION OF GUESTS:** Steve Marsh with TD&H Engineering  
  
Steve came down to wish Council Members a Merry Christmas and Happy New Year. He informed council that our TIB projects were not selected for funding in 2023. We briefly discussed outstanding paperwork that is needed from NIC over the water project.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed November 21, 2022 minutes. Tom Crooks made the motion to approve the minutes as written. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.
- VI. **TOWN MARSHAL REPORT:** Keith Cooper gave council members his department’s report for November 2022. There were twelve cases ranging from welfare checks, assault, civil, drugs, domestic disputes, civil standby, warrant arrest, non-injury accident, animal problem and 9-1-1 hang-up. Keith said he will be home for Christmas this year.
- VII. **PUBLIC WORK REPORT:** Pam is still on vacation and will be back to work this Wednesday. Skip & Randy Robinson did a great job keeping up with the snow storm! They plowed and sanded the streets and could keep up with the snow fall.
- VIII. **OLD BUSINESS:**
  - A. **2023 BUDGET** – Mary informed council members that the liability insurance rates have been updated in the budget. Since the DOE funding will be extended another year for our small sewer system plan, the budget figures need to reflect that as well. Due to lack of paperwork from our contractor, NAC, the budget had to be adjusted for closure of the water project in 2023 instead of this year. We will have the final budget review at the Public Hearing before our next council meeting and the budget will be adopted during our council meeting.

**IX. NEW BUSINESS:**

- A. RESOLUTION NO. 2022-418** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2022-418 updating our procurement policies and procedures. Bill Auvil seconded the motion, all council members voted yes – **motion passed**. Bill Auvil made the motion to adopt Resolution No. 2022-418 updating our procurement policies and procedures for federal funding. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.
- B. DOE WASTEWATER FACILITY PLAN** – Council members reviewed an email from Greg Dobb with the Department of Ecology confirming we asked to extend the completion date by one year on the wastewater facility plan. Greg will begin the amendment process to extend the funding.

**X. COUNCIL MEMBER’S BUSINESS:**

**BILL** – He asked how long is a resident allowed to live in an RV on their property while they remodel their house? Mary said a home owner is allowed one year. Bill said his neighbor is past that time frame. This will be referred to our Town Marshal.

**CLAUDIA** – None

**TOM** – None

**RANDY** – None

- XI. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report, Receipt Register and Check Register for November 2022. Randy Robinson made the motion to approve paid checks #28301 - #28310 in the amount of \$1,916.67 for claims and \$8,414.13 for payroll totaling \$10,330.80 from November 28, 2022 through November 30, 2022. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.

- XII. ADJOURNMENT:** Claudia Louk made the motion to adjourn the council meeting at 7:30 p.m. Tom Crooks seconded the motion, all council members voted yes – **motion passed**.

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**DENNIS PALMER, MAYOR**

**ATTEST:**

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**MARY DEGON, CLERK/TREASURER**