

Town of Oakesdale
TOWN COUNCIL MEETING MINUTES
For
June 5, 2023

*****PUBLIC HEARING FOR 6YR STREET IMPROVEMENT PLAN – Mayor Dennis Palmer opened the Public Hearing for the Six Year Street Improvement Plan at 7:00 p.m. before the regular council meeting. Mary informed council the changes made to the report since the last council meeting included a 15% cost increase per the recommendation from our engineers at TD&H and added Steptoe Avenue from First Street to 7th Street for paving and curbing. The Rednour Street hill extension project was removed and will be considered at a later date. Being no comments from the public, Mayor Palmer closed the Public Hearing at 7:07 p.m.**

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:08 p.m. following the Public Hearing. Guest Roger Hager led us in the Pledge of Allegiance.
- II. **ROLL CALL:** Mayor Dennis Palmer, Claudia Louk, Bruce Palmer, and Randy Robinson. Councilmen Al Evans and Bill Auvil were not in attendance. Also present were Mary DeGon, Clerk/Treasurer and Keith Cooper, Town Marshal.
- III. **INTRODUCTION OF GUESTS:** Shon & Darien Eck and Roger Hager
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed May 1, 2023 minutes. Bruce Palmer made the motion to approve the minutes as written. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.
- V. **TOWN MARSHAL REPORT:** Keith Cooper gave his department’s report for May 2023 which consisted of 12 cases. The cases ranged from fraud, 9-1-1 hang ups, protective custody, suspicious persons, noise complaint, driving while suspended, domestic disputes, animal problem and an overdose. Randy Robinson asked Keith to use our Town Code policy for RV’s and get them off Town streets and right-of-way’s.
- VI. **PUBLIC WORK REPORT:** Mary gave the Public Works report for May 2023. Current projects completed included the courtyard fence, installed new sprinkler system in courtyard, installed new water service line on Roberts Rd for Bolyard’s, replaced water service line at the outdoor recycling center, planted the flower boxes and removed the down trees at 4th & Bartlett. The City Shop will be re-roofed this Wednesday. Whitman County Public Works will be coordinating the chip sealing of our streets within the next few weeks.
- VII. **OLD BUSINESS:**
 - A. **VOTING BALLOT BOX –** Mayor Palmer and Mary met with Sandy Jamison, Whitman County Auditor, regarding a voting ballot box being placed in Oakesdale. It was decided to put the box over by the library on the edge of the sidewalk by the curb to allow drive

up access. She thought the ballot box would arrive sometime in July. She is hoping our Public Works Department can install the box when it arrives.

VIII. NEW BUSINESS:

- A. CANDIDATE FILING** – Council members were given a copy of the Oakesdale candidate filing list from Whitman County that shows all the council positions are running unopposed.
- B. LANIUS DAMAGES SUIT** – Council members received a copy of the Town of Oakesdale’s answer to the plaintiff’s complaint for damages from our defense attorney.
- C. 2022 ANNUAL REPORT** – Mary reviewed all pages that are required to be submitted to the State of Washington for the 2022 Annual Report. Council members reviewed the Notes to the Financial Statements, Schedule 1 Revenue and Expense Codes, Statement C-4 Fund Resources and Cash Transactions, Schedule 6 Summary of Bank Reconciliations, Schedule 7 Disbursement Activity, Schedule 9 Liabilities, Schedule 11 Cash Activity, Schedule 16 Federal Awards, Schedule 16 Notes, and Schedule 21 Risk Assumption. The certification page shows the Town’s Annual Report was submitted through the State’s portal on May 30, 2023.
- D. RESOLUTION NO. 2023-422 SPECIAL LEVIES** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2023-422 placing the following levies on the November 7, 2023 General Election Ballot. Bruce Palmer seconded the motion, all council members voted yes – **motion passed**. Randy Robinson made the motion to adopt Resolution No. 2023-422 placing Proposition No. 1 special tax levy of \$14,000 an estimated \$0.54 per \$1,000 of 2023 assessed valuation for public safety to fund fire protection and emergency medical services for the Town and Proposition No. 2 special tax levy of \$60,000 an estimated \$2.30 per \$1,000 of 2023 assessed valuation for street work, street lights, street expenses and maintenance for the Town for collection in 2024. Bruce Palmer seconded the motion, all council members voted yes – **motion passed**.
- E. RESOLUTION NO. 2023-423 STIP** – Randy Robinson made the motion to dispense with the reading of Resolution No. 2023-423 for the Six Year Transportation Improvement Program. Bruce Palmer seconded the motion, all council members voted yes – **motion passed**. Bruce Palmer made the motion to adopt Resolution No. 2023-423 showing the street projects planned, should funding be available, over the next 6 years in the STIP. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.

IX. COUNCIL MEMBER’S BUSINESS:

RANDY – None

CLAUDIA – None

BRUCE – None

MARY – Due to the 4th of July falling on a Tuesday and council members having holiday plans, can we move our council meeting to Monday, July 17th? Council consensus was to move the council meeting to July 17th. Mary will post the council meeting change to the public.

DENNIS – He wanted to know who will be available to be in the Old Mill Days parade on July 15th. Both Randy & Bruce said they will be available. Claudia has a family wedding to attend that afternoon and was not sure she could make it.

- X. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members received the Treasurer’s Report, Check Register and Receipt Register for May 2023. Randy Robinson made the motion to approve paid checks #28523 - #28574 in the amount of \$464,760.76 for claims and \$23,812.60 for payroll totaling \$488,573.36 from May 2, 2023 through June 1, 2023. Claudia Louk seconded the motion, all council members voted yes – **motion passed**.
- XI. ADJOURNMENT:** Claudia Louk made the motion to adjourn the council meeting at 7:46 p.m. Randy Robinson seconded the motion, all council members voted yes – **motion passed**.

DENNIS PALMER, MAYOR

ATTEST:

MARY DEGON, CLERK/TREASURER