

Town of Oakesdale  
TOWN COUNCIL MEETING MINUTES  
*For*  
*November 20, 2023*

**\*\*PUBLIC HEARING FOR 2024 PRELIMINARY BUDGET** – Mayor Dennis Palmer opened the Public Hearing for the 2024 Preliminary Budget at 7:00 p.m. Mary reviewed the changes from the last council meeting. We have not spent the remainder of our ARPA funds this year, so \$22,057.39 has been added to the 2024 budget under Water/Sewer Fund 401 in expenditures. Mary reminded council that we received these funds back in 2021 & 2022 so there will not be any revenue showing to offset the ARPA funding expenditures. In October, time studies were completed by Mary, Pam, and Brad. Their time is allotted between more than one fund therefore, state auditors require time studies each year. The 2024 budget has been adjusted accordingly for their salaries and benefits. Being no comments from the public, Mayor Dennis Palmer closed the Public Hearing at 7:03 p.m.

- I. **CALL TO ORDER:** Mayor Dennis Palmer called the council meeting to order at 7:04 p.m. following the Public Hearing. Councilman Al Evans led us in the Pledge of Allegiance.
- II. **ROLL CALL:** Mayor Dennis Palmer, Bill Auvil, Al Evans, Claudia Louk, and Randy Robinson. Councilman Bruce Palmer was not in attendance. Also present was Mary DeGon, Clerk/Treasurer.
- III. **INTRODUCTION OF GUESTS:** Kris Johnson and Kim Anderson
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Council members reviewed November 6, 2023 minutes. Randy Robinson made the motion to approve the minutes as written. Al Evans seconded the motion, all council members voted yes – **motion passed.**
- V. **OLD BUSINESS:**
  - A. **2024 BUDGET** – Mary reviewed the changes to the 2024 budget since the last council meeting. As we talked earlier, \$22,057.39 of ARPA funds have not been spent this year and have been added to the 2024 budget. We have until 2026 Mary believed to spend the rest of these funds for water/sewer infrastructure. The salaries were adjusted to the time studies completed in October for Mary; Brad & Pam. Keith Cooper did not have to complete a time study as all his salary goes to one fund only – Current Fund 001. Mary’s salary and benefit splits are 62% Current Fund 001 and 38% Water/Sewer Fund 401; Brad’s salary and benefit splits are 71% Water/Sewer Fund 401 and 29% Streets Fund 101; Pam’s salary and benefit splits are 74% Water/Sewer Fund 401 and 26% Streets Fund 101. When Skip Holland works, he is at 50% Water/Sewer Fund 401 and 50% Streets Fund 101. Babbs Pfaff who is Mary’s sub will be the same breakdowns as Mary. The final budget hearing will be on Monday, December 18<sup>th</sup> before the regular council meeting.

**VI. NEW BUSINESS:**

**A. CLERK ABSENCE – 11/29 THRU 12/15** – Due to her husband’s major surgery, Mary will be on a medical leave of absence for two weeks. Babbs will be working all those days from 8 to noon. Mary will be checking in late afternoons and evenings to catch up on needed items and postings.

**VII. COUNCIL MEMBER’S BUSINESS:**

**BILL** – None

**AL** – None .... Mayor Palmer thanked Al for all his service to our Country.

**CLAUDIA** – None

**RANDY** – He and Bill drove around Town and wrote down all the addresses of those people who have an RV, trailer or basketball hoops on city streets and/or right-of-way’s that will be an obstacle for plowing snow. The list has been given to Keith Cooper for him to follow-up with those individuals to get those items moved. Mayor Palmer thanked Randy for helping with the Christmas trees we add to First Street. Randy, Pam, and Steve DeGon sawed the trees down and hauled them back to Oakesdale. They look really good!

**VIII. TREASURER’S REPORT/APPROVAL OF CHECKS:** Council members reviewed the Treasurer’s Report for November 2023. Bill Auvil made the motion to approve paid checks #28781 - #28798 in the amount of \$9,731.54 for claims and \$4,660.55 for payroll totaling \$14,392.09 from November 8, 2023 through November 15, 2023. Claudia Louk seconded the motion, all council members voted yes – **motion passed.**

**:IX. ADJOURNMENT:** Claudia Louk made the motion to adjourn the council meeting at 7:14 p.m. Al Evans seconded the motion, all council members voted yes – **motion passed.**

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**DENNIS PALMER, MAYOR**

**ATTEST:**

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**MARY DEGON, CLERK/TREASURER**